

THE CHINESE UNIVERSITY OF HONG KONG LIBRARY
LIBRARY USERS GROUP MEETING (LUG)

44th Meeting, Friday, April 15, 2016, 10:00 a.m.

Digital Scholarship Lab, G/F University Library

Present:

Faculty Representatives:

Education	Prof. WONG Wan Chi
Medicine	Prof. Tony NELSON
Science	Prof. CHU Lee Man

Student Representatives:

C.W. Chu College Student Union	Miss Chelsea LAM
New Asia College Student Union	Mr. Francesc CHAN
Shaw College Student Union	Miss Nikki NG
Wu Yee Sun College Student Union	Mr. Spencer NG

Library Representatives:

Ms. Louise JONES, University Librarian (Chairperson)
Mr. Kevin LEUNG, Acquisitions (Secretary)
Ms. Kitty SIU, Digital Scholarship Librarian (*for LUG44/5/2, introduced the Digital Scholarship Lab*)

Apologies:

Faculty Representatives:

Arts	Prof. Sidney CHEUNG
Business Administration	Prof. YANG Yong
Engineering	Prof. ZHANG Shenyu
Law	Prof. Rita CHEUNG
Social Science	Prof. CHEUNG Yuet Wah

Student Representatives:

CUHK Student Union	Mr. Gary POON
Chung Chi College Student Union	Mr. Azrael YEE
Lee Woo Sing College Student Union	Mr. Andy LAM
United College Student Union	Miss Ji Xiao
Morningside College Student Union	Miss Cawliet JIAO
Postgraduate Student Association	Miss WEI Fang

Library Representatives:

Dr. Louisa LAM, Head, RSDI

	<p><i>Welcome to Members</i></p> <p>Ms. Jones welcomed new members, Miss Lam from CWC College Student Union, Mr. Chan from New Asia College Student Union, Miss Ng from Shaw College Student Union and Mr. Ng from WYS College Student Union to the meeting. She also introduced Ms. Kitty Siu, Digital Scholarship Librarian to the members.</p>	
LUG44/1	<p><i>Confirmation of Minutes</i></p> <p>The minutes of the 43rd meeting were confirmed without amendment.</p>	
LUG44/2	<p><i>Library Strategy</i></p>	
LUG44/2/1	<p><u>JULAC Shared Integrated Library System (Re: LUG 43/3/1)</u></p> <p>Ms. Jones explained that the current ILS has been used for over 20 years and is no longer being developed. It is now presenting technical problems that are being patched behind the scenes. In addition, the library environment has changed dramatically with the introduction of digital resources. The eight UGC funded libraries decided to look at a shared ILS utilising cloud-computing technology and have gone through the tendering and evaluation processing. They are now finalizing the contract terms.</p> <p>The new system is targeted to go live in Summer 2017, and Ms. Jones invited the LUG members to become a reference group to give comments and feedback on the new system as it develops. The Library will extend the invitation to other faculty and students who are interested in due course.</p> <p>Ms. Jones further explained that the new system will integrate with various resources and databases. Further information will be provided as soon as possible.</p>	
LUG44/2/2	<p><u>JULAC Shared Information Literacy multimedia courseware project (Re: LUG 43/3/2)</u></p> <p>Ms. Jones reported that the Shared IL project is ongoing and 5 academic departments will be working with the Library over the coming year to develop information literacy in the curriculum.</p>	
LUG44/2/3	<p><u>Library's Strategic Planning Exercise 2016-2020</u></p> <p>The Library will be working on the new Strategic Plan once the University's new Strategic Plan is published. Ms. Jones invited the LUG members to participate in the planning process, and any draft will be discussed at LUG</p>	
LUG44/3	<p><i>Library Collection</i></p>	
LUG44/3/1	<p><u>Report on Book Fund 2015/16 (Re: LUG 43/4/1)</u></p>	

	Mr. Leung reported on the book fund balance and the dates of fund pooling. Ms. Jones will discuss with library staff on how to improve the communications with the faculty about the book fund in the light of comments from LUG.	Library
LUG44/4	<i>Services</i>	
LUG44/4/1	<u>Update on RFID Implementation (Re: LUG 43/5/2)</u> The RFID tagging is on track and self-service return units will be installed at the University Library and Chung Chi Library this Summer.	
LUG44/4/2	<u>Late Reading Rooms</u> Ms. Jones announced that the Late Reading Rooms will be restricted to current CUHK students and staff only during this summer examination period. This arrangement will be extended if well received.	
LUG44/4/3	<u>Revision to Library Regulations</u> The Library Regulations are outdated, and the Library is planning to redraft them. Revisions will be sent to LUG members for discussion at LUG before submitting to the Senate for final approval.	
LUG44/4/4	<u>Update on EASL Replacement</u> Ms. Jones reminded the members that the auto-charging system and Library pre-paid account will be terminated on August 1st 2016. Any existing credit can be used up until the end of July 2016. Since January 4th 2016, users have not been able to add value to their EASL accounts. Users will be able to use Octopus for the printing and photocopying in the Library. Miss Ng suggested having Octopus add-value service in the Library and Ms. Jones will discuss with Library staff.	Library
LUG44/5	<i>Space and Renovation</i>	
LUG44/5/1	<u>Naming of New Library Extension</u> Ms. Jones announced the New Library Extension will be named the Li Dak Sum Yip Yio Chin Building. An official naming ceremony will be held in mid-May.	
LUG44/5/2	<u>Digital Scholarship Lab (Re: LUG 43/6/1)</u> Ms. Siu demonstrated the faculties in the Digital Scholarship Lab and explained the booking procedure to the members. She shared some examples how the Lab has been and might be used to facilitate research, teaching and learning. Professor Nelson would like to see Linux OS, Webinar and more open source software available in the Lab. He also suggested more training and support should be provided to the users of the Lab. Ms. Jones responded the Library will provide training to the users.	
LUG44/5/3	<u>Self-service at the University Library (Re: LUG 43/6/2)</u> Ms. Jones explained that with RFID tagging implemented, and the	

	introduction of an automated book sorter behind the scenes, self-service issue and return in the University Library will be encouraged. The Lobby area is being redesigned this summer to facilitate self-service.	
LUG44/5/4	<u>United College Library (Re: LUG 43/6/3)</u> Ms. Jones reported that in the Open Forum held in early April, she had presented the proposed summer 2017 renovation of the United College Library to the students. It is now pending the Minor Works' decision.	
LUG44/5/5	<u>Chung Chi College Library (Re: LUG 43/6/5)</u> The Open Forum in April also discussed the plans for CC Library renovation in summer 2017, including moving the library staff office from the G/F to the 2/F to free up the space for users on the G/F. To create a more comprehensive Music Library on the 2/F the Music collection from United College Library will move to Chung Chi College Library this summer, and it is planned to incorporate the Music CD collection from the Music Department at some point in the future. Over the summer, the Japanese language and literature collection at Chung Chi College Library will be moving to New Asia College Library to complement the existing Chinese and Korean collections and be closer to the Japanese Department. More consultation will be carried out for the CC Library renovation. One issue that has already been identified is the air quality and EMO have been asked to investigate the source of the problem.	
LUG44/6	<i>A.O.B. and Date of Next Meeting</i>	
LUG44/6/1	<u>Shaw College and the new colleges</u> Miss Ng asked if there was any plan to build a new branch library at Shaw or other new colleges. Ms. Jones explained that the New Library Extension was the last library space allocated by the University. Considering the cost and effectiveness of running a branch library, and the move to digital, it is more efficient to concentrate the resources in the existing libraries. However, Ms. Jones will consider other alternatives such as self-service to cope with the needs of the library users in the best possible way. There was discussion about an inter branch delivery service. [<i>Subsequent to the meeting details of the current service are available at http://www.lib.cuhk.edu.hk/en/use/borrowing/interbranch</i>]	Library
LUG44/6/2	The meeting was adjourned at 11:15 am	
	<u>Date of Next Meeting</u> TBC	

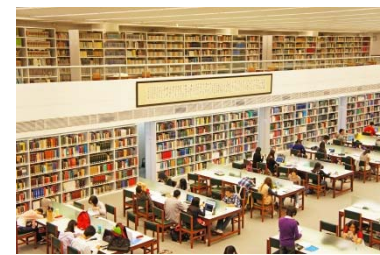


香港中文大學圖書館

The Chinese University of Hong Kong Library

44th Library User Group Meeting

April 15th, 2016



3.1 Report on Book Fund 2015/16

Allocation	Expenditure*	Free balance*	Free balance %
HK\$ 114,382,925	HK\$97,345,188	HK\$17,037,737	14.89%

* Figures as at April 11th, 2016

Important Dates:

- Faculty Pooling of Book Fund: April 15th, 2016
- University Pooling of Book Fund: May 15th, 2016



4.2 Late Reading Room

Late Reading Room Usage (July 2015 - Feb 2016)

