

THE CHINESE UNIVERSITY OF HONG KONG LIBRARY
LIBRARY USERS GROUP MEETING (LUG)

45th Meeting, Friday, October 28, 2016, 3:00 p.m.

Library Conference Room, 7/F Tin Ka Ping Building

Present:

Faculty Representatives:

Education	Prof. WONG Wan Chi
Business Administration	Prof. Wu Qinggong
Science	Prof. CHU Lee Man

Student Representatives:

New Asia College Student Union	Mr. Aaren LAM
Shaw College Student Union	Miss Nikki NG
CUHK Student Union	Mr. Gary POON

Library Representatives:

Ms. Louise JONES, University Librarian (Chairperson)
Dr. Louisa LAM, Head, RSDI
Mr. John BAHRIJ, Head, Learning Support & Branch Libraries
Mr. Kevin LEUNG, Acquisitions (Secretary)

Apologies:

Faculty Representatives:

Arts	Prof. Sidney CHEUNG
Engineering	Prof. ZHANG Shenyu
Law	Mr. Carter CHIM
Medicine	Prof. Tony NELSON
Social Science	Prof. Nicole CHEUNG

Student Representatives:

Chung Chi College Student Union	Miss Sary CHIU
C.W. Chu College Student Union	Miss Chelsea LAM
Lee Woo Sing College Student Union	Mr. Andy LAM
United College Student Union	Miss JI Xiao
Morningside College Student Union	Miss Clemence Yung
Wu Yee Sun College Student Union	Mr. Spencer NG
Postgraduate Student Association	Miss PAN Qiurong

ACTION

	<i>Welcome to Members</i> Ms. Jones welcomed new members, Mr. Lam from New Asia College Student Union and Mr. Poon from CU Student Union to the meeting. She also introduced Mr. John Bahrij, Senior Sub-Librarian and Head of Learning Support.	
LUG45/1	<i>Confirmation of Minutes</i> The minutes of the 44th meeting were confirmed without amendment.	
LUG45/2	<i>Matters Arising</i>	
LUG45/2/1	<u>Update on EASL Replacement (Re: LUG 44/4/4)</u> Ms. Jones updates the members on the completion of the removal of the EASL service.	
LUG45/2/2	<u>Digital Scholarship Lab (Re: LUG 44/5/2)</u> Dr. Lam introduced the specialist software and services available in Digital Scholarship Lab to the members. The Library welcomes any comments and suggestions for software from users.	
LUG45/2/3	<u>Shaw College and the New College (Re: LUG 44/6/1)</u> The Library has followed up and is looking at the possibility of 'remoteLocker' as the alternative to a branch library to serve Shaw College community. The secure locker enables users to access book reservations and returns at a remote location such as Shaw College. Miss Ng appreciated this idea and the Library will study further and see if it is feasible to implement at CUHK.	Library
LUG45/3	<i>Library Strategy</i>	
LUG45/3/1	<u>Library Action Plan 2016/17 (Appendix pp. 3 – 8)</u> Ms. Jones went through the Library's achievements in 2015/16 and briefly introduced the planned activities for 2016/17 to the members.	
LUG45/3/2	<u>Library's Strategic Planning Exercise 2016 - 2020 (Re: LUG 44/2/3)</u> Ms. Jones reported the on CUHK Library Strategic Planning schedule and welcomed members' comment. There will be an opportunity for LUG and the wider CUHK community to contribute to the strategy development, and the final strategy will be brought to LUG for endorsement. Miss Ng suggested more silent study space in the Learning Garden, especially during the examination period. The Library will see if more quiet floor area can be securely opened up during examination period.	Library
LUG45/3/3	<u>JULAC Shared Integrated Library System (Re: LUG 44/2/1)</u> The project is now in the "Build" phase as scheduled. The Library will	

	ask for LUG's input during the user interface design phase. Mr. Poon and Miss Ng asked about single sign on to the new system. Ms. Jones explained that at 'go live' in July 2017 CUHK staff and students will be able to use their 'one pass' username and password; there will be no need for a separate library username and password. It is hoped to have single sign on in the future so once you have logged onto the campus network you don't need to log on again to the library system but that is a future development. Further development of using CUHK username and password for JULAC wide access is under consideration.	
LUG45/3/4	<u>JULAC Shared Information Literacy Multimedia Courseware Project (Re: LUG 44/2/2)</u> Mr. Bahrij reported on the progress of the project. The five Course enhancement funded projects to integrate information literacy into faculty teaching are underway.	
LUG45/3/5	<u>Update on AIMS Project</u> Dr. Lam briefed members the progress of AIMS, Research Portal and open access developments at CUHK. An Open Access Day was held in the Library on October 24th to introduce and promote AIMS and Open Access.	
LUG45/3/6	<u>Revision to Library Regulations (LUG 44/4/3)</u> Members went through the revisions and discussed each section. The revisions were endorsed by LUG. The revised regulations now need to go to Senate.	Library
LUG45/4	<i>Library Collections</i>	
LUG45/4/1	<u>Report on Book Fund 2016/17</u> Mr. Leung reported that the book fund status was healthy.	
LUG45/4/2	<u>Significant Acquisitions and Donations (Appendix pp. 13 – 16)</u> Ms. Jones tabled details of significant acquisitions and donations.	
LUG45/4/3	<u>Collection Moves</u> 4.3.1. Relocation of Japanese Collection to New Asia College Library 4.3.2. Relocation of Music Collection to Ching Chi College Library Ms. Jones updated members about the collection moves in branch libraries.	
LUG45/4/4	<u>Update on Digital Initiatives</u> 4.4.1. Chinese Medicine Digital Collection Dr. Lam reported that the Chinese Medicine Digital Collection was completed and now available on the web.	
LUG45/4/5	<u>Early Childhood Education Collection in Chung Chi College Library</u>	

	Ms. Jones reported that an Early Childhood Education Collection was established in Chung Chi Library for the new programme which commenced in September 2016.	
LUG45/5	<i>Services</i>	
LUG45/5/1	<u>Update on RFID Self Service Implementation (Re: LUG 44/4/1)</u> Ms. Jones updated members that the RFID project is now complete with the installation of self-service return units at the University Library and Chung Chi Library nearly finished. A RFID return bin will be installed during the summer 2017 renovation at Untied College Library completing the project.	
LUG45/6	<u>Space and Renovation</u>	
LUG45/6/1	<u>United College Library Renovation Summer 2017 (Re: LUG 44/5/4)</u> Ms. Jones reported that several rounds of consultations and forums were held to collect the opinions from stakeholders. The concept of a multimedia library could no longer be sustained and the audio-visual collection would be distributed to the University Library and branch libraries according to their subject disciplines. Equipment will be made available at each location to use the AV material. The LG and Ground floor will be converted to facilities and user areas; ILC will stay at the 1/F and the Philosophy collection on the 2/F.	
LUG45/6/2	<u>Chung Chi College Library Renovation Summer 2017 (Re: LUG 44/5/5)</u> Ms. Jones tabled the draft layout plan of G/F. More space will be allocated to user areas.	
LUG45/6/3	<u>Makerspace at the Learning Garden</u> The Library is studying a makerspace proposal at the Learning Garden. Ms. Jones would update the members in the future.	
LUG45/7	<i>A.O.B. and Date of Next Meeting</i>	
LUG45/7/1	<u>Octopus Add Value</u> Mr. Poon requested Octopus add value service in the Library. Ms. Jones explained that a cashier was required and cost implications need to be considered. Security Unit provided 24-hour Octopus add value at the Security Office and the Library will check with Security Unit if this Octopus add value service is available to all the users and publicise if it is.	Library
LUG45/7/2	<u>Traditional Chinese Books Ratio</u> Mr. Poon asked the ratio of traditional Chinese books compared to those using simplified characters purchased by the Library. Mr. Leung explained that there was no statistic on the ratio but the Library's Collection Development Policy stated that there is no restriction on the	

	format and language for the library holdings.	
LUG45/7/3	<u>Suggestion received from CUSU</u> Mr. Poon reported that some students suggested building a slide from 1/F to G/F at the University Library. Ms. Jones responded that this may not be the best use of resources and health and safety was a concern.	
LUG45/7/4	<u>Learning Garden</u> Mr. Poon expressed the opinion that the vending machines were always out of stock and the price was higher than other vending machines on the campus. Miss Ng was concerned that there were not enough recycle bins at the Learning Garden. She also asked if more mobile chargers with different charger types could be provided at the Learning Garden Ms. Jones noted that comments received and would ask relevant department to respond.	Library
LUG45/7/5	<u>Request for Extended Opening Hours on Sundays</u> Mr. Poon asked if the Library's opening hours could be extended on Sundays. Ms. Jones will discuss with library staff and study the cost implications.	Library
LUG45/7/6	The meeting was adjourned at 5:00 pm	
	<u>Date of Next Meeting</u> January 19 th , 2017, 10:00 am	

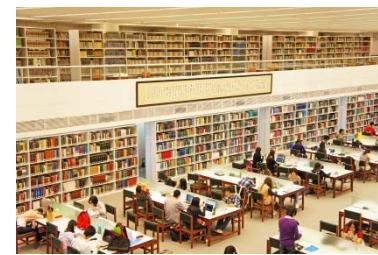


香港中文大學圖書館

The Chinese University of Hong Kong Library

45th Library User Group Meeting

October 28th, 2016



2.3 Shaw College Request





香港中文大學圖書館

The Chinese University of Hong Kong Library

3.1 Action Plan 2016/2018

21 October 2016

Achievements 2015/16

- RSDI and the Digital Scholarship Lab
- New Asia Library building project
- Special Collections space
- Libguides, What'sApp, Learning Objects
- Co-chairing AL4 Conference
- JULAC Shared Information Literacy Project
- Successful tendering for a new, shared ILS
- RFID Self service at UL and CCL
- Library paraprofessionals training programme



Large-scale collaborative projects

- **JULAC Shared ILS Project**
 - Staff Training
 - Pilot Leganto reading list software
 - Pilot Octopus for paying fines
- **JULAC Shared Information Literacy Project**
- **AIMS Publication Module & Research Portal**



Collections

- **Digitization projects**
 - Launch Sheng Xuan Huai Archive
 - Launch e-books from CUHK Centre for Catholic Studies
 - Launch English poetry performance archive
 - Launch Minguo e-book Collection
 - Launch Pian Collection
- **Collections management - storage, moves**



Infrastructure

- **Buildings**
 - Redevelop ground floor of Chung Chi Library (Summer 2017)
 - Redevelop United College Library (Summer 2017)
 - MakerSpace in the Learning Garden
- **IT**
 - Network security – firewall upgrade
 - Cloud/server strategy



Others...

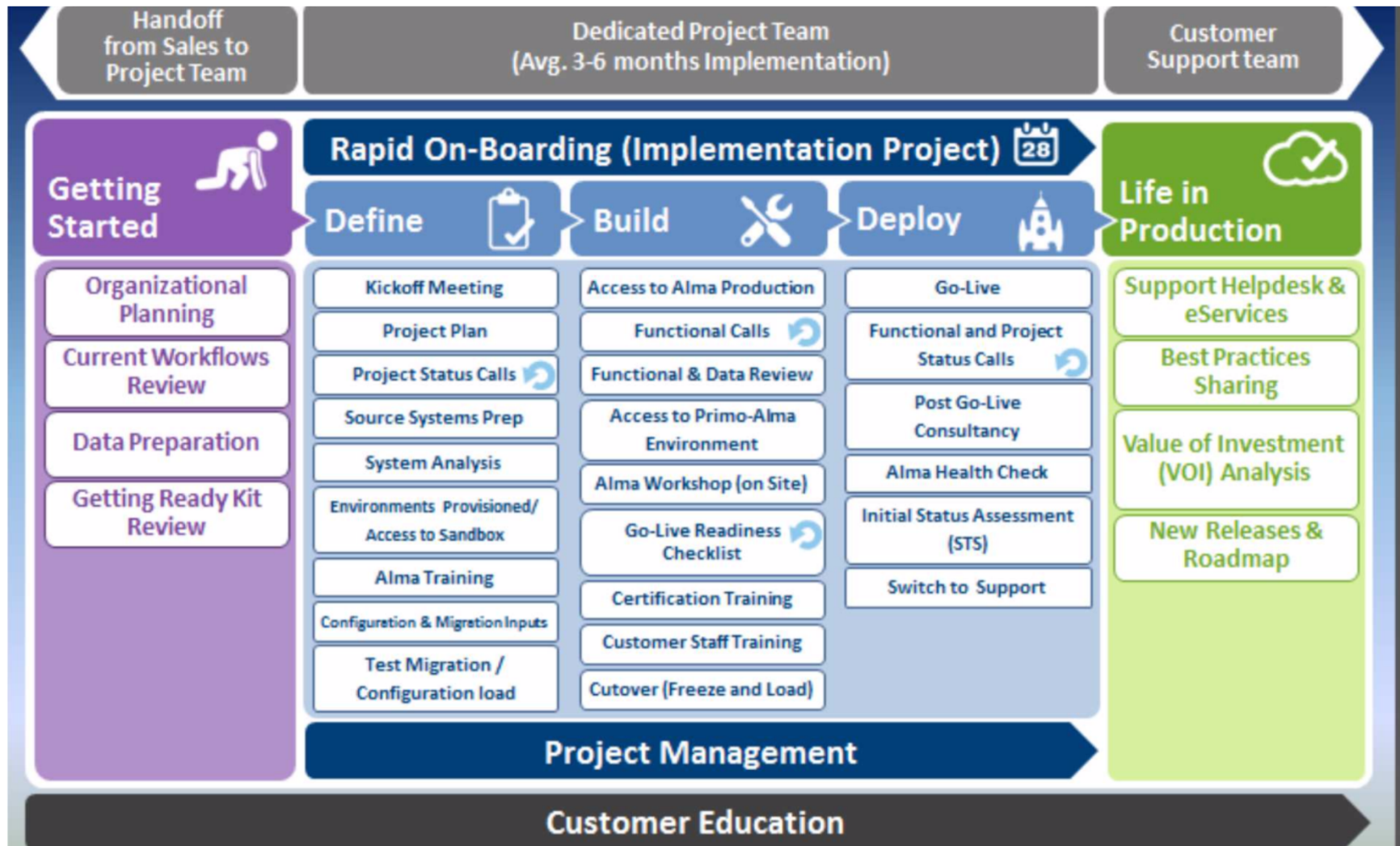
- **University Archives development**
 - Survey, policy
 - Storage
 - Website, ArchivesSpace, born digital..
 - Oral history
- **Green practices**
- **New Library strategy 2016 – 2020**



3.2 Library Strategy Planning Process



3.3 New ILS Update



Potential new features

- No need for a separate Library Username and Password
- Single-sign on
- Mobile responsive interface
- Full integration with HKALL
- CUHK Digital Repository integration
- Reading/resource lists and integration with LMS
- Recommendations



4.1 Report on Book Fund FY2016/17

- Book Fund total = \$117.6M (+4.69%)
 - 75% allocated to Journal & Electronic Resources budgets
- Writeback FY2014/15 completed in September 2016



4.2 Selected Significant Acquisitions (Print)

Title	Imprint
衢州文献集成(全200册)	北京：国家图书馆出版社, 2015.
民國文集叢刊. 第一編(全150冊)	臺中市：文听閣圖書有限公司, 2008.
Voyages a Peking, Manille et l'Île de France : faits dans l'intervalle des années 1784 à 1801 / par M. de Guignes.	Paris : Imprimerie Impériale, 1808.
The treaty ports of China and Japan : a complete guide to the open ports of those countries, together with Peking, Yedo, Hongkong and Macao	London : Trübner and Co. ; Hongkong : A. Shortrede and Co., 1867.
Wanderings of a pilgrim, in search of the picturesque, during four-and-twenty years in the East : with revelations of life in the Zenana	London : Pelham Richardson, 1850



4.2 Selected Significant Acquisitions (Electronic)

Title	Coverage	Descriptions
雕龍：中日古籍全文資料庫	1368 - 1912	Over 100,000 ancient texts
中國藝術研究報刊專題庫	1949 - 1994	Major arts and cultural publications in China
19th Century UK Periodicals	1800 - 1900	2.1 million pages of periodicals published in Great Britain
LWW Health Library. Clerkship/clinical rotations		A core collection of content for the clerkship rotations of Internal Medicine, OB/GYN, Pediatrics, Surgery, Family Medicine, and Psychiatry



Continued

Access Medicine. Case Files Collection	Provides real-life case study for coursework and clinical rotations.
Cambridge Archive Editions	Collections include: Annual reports of the Straits Settlements, 1855-1941; China political reports, 1911-1960; China political reports, 1961-1970; Hong Kong annual administration reports, 1841-1941; Japan political & economic reports, 1906-1970; Korea political & economic reports, 1882-1970; Shanghai : political and economic reports, 1842-1943; and Taiwan political and economic reports, 1861-1960.
SAGE Research Methods	Users can explore methods concepts to help them design research projects, understand particular methods or identify a new method, conduct their research, and write up their findings.
PrimeLaw	It includes 60 ebook titles, more than 9,500 reported cases (Hong Kong and UK) and consists of the most comprehensive Hong Kong company law cases.

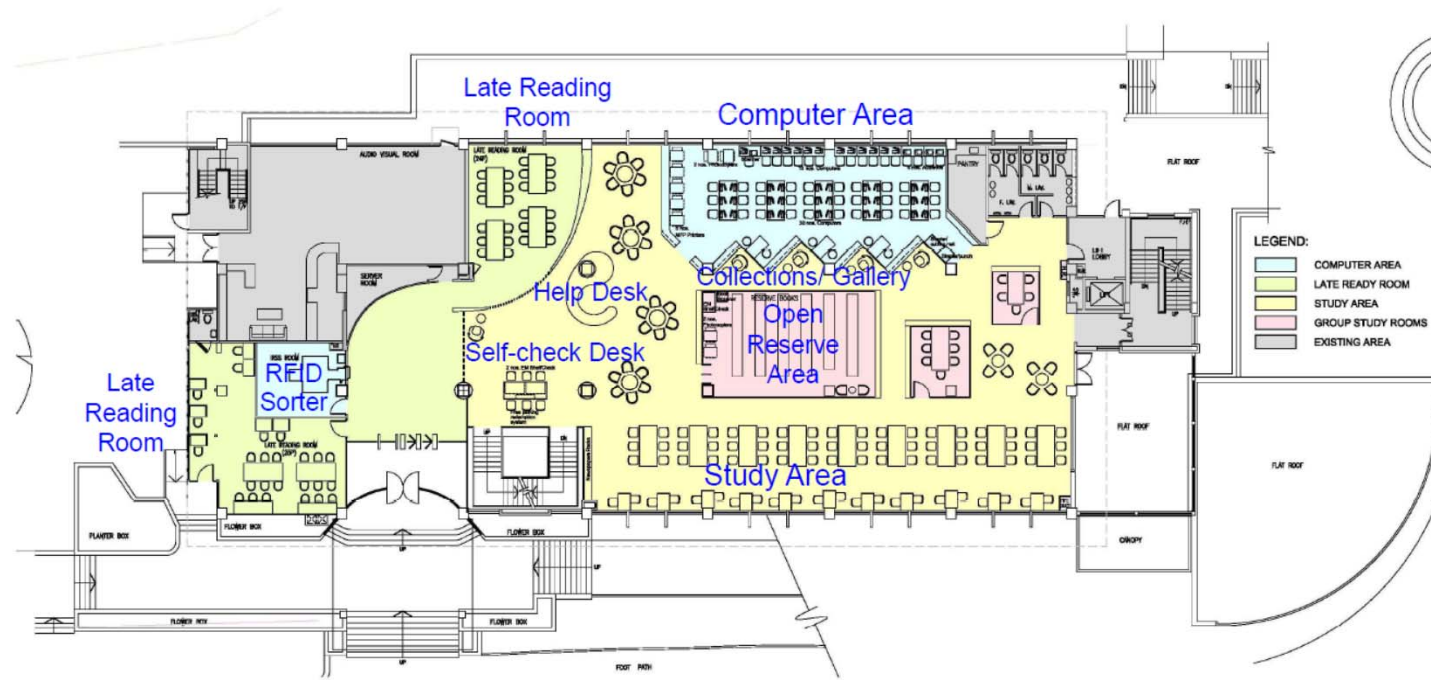


4.2 Significant Donations (April to September 2016)

- Ms. Canta Pian (卞昭波) of her mother, Professor Rulan Chao Pian (卞趙如蘭教授)'s musical instruments.
- Prof. John Minford of a precious early Oxford University Press version of David Hawkes' *Songs of the South*, with his hand-written corrections, made when he was working on the revised Penguin Classics version in the 1980s.
- Mrs. Tang of her husband, Mr. Tang Wai-yin (鄧偉賢)'s Tang's collected archives (including manuscripts, letters, calligraphy & painting).
- Author Dai Tian (戴天) of his manuscripts, letters & correspondences.



6.2 Chung Chi Library



LENGTH OF BOOKSHELVES (SINGLE FACE)
 $4905+1030+1020+1815+2655+1815+2655+4100+2115+6080+4100+3700+2700$
 $= 38690\text{mm (38.69m)}$

Proposed G/F Layout Plan