

THE CHINESE UNIVERSITY OF HONG KONG LIBRARY
LIBRARY USERS GROUP MEETING (LUG)

47th Meeting, Friday, April 21st, 10:00 a.m.

Library Conference Room, 7/F Tin Ka Ping Building

Present:

Faculty Representatives:

Arts	Prof. Sidney CHEUNG
Education	Prof. WONG Wan Chi
Law	Mr. Carter CHIM
Medicine	Prof. Tony NELSON

Student Representatives:

C.W. Chu College Student Union	Miss BYUN Jiyeon
Lee Woo Sing College Student Union	Miss Amy LO
Morningside College Student Union	Miss Alice YIU
Postgraduate Student Association	Miss JI Yuqiao
Shaw College Student Union	Miss XIANG Yin Kwan
S.H. Ho College Student Union	Miss Hilary CHU

Library Representatives:

Ms. Louise JONES, University Librarian (Chairperson)
Ms. Maria LAU, Deputy University Librarian
Dr. Louisa LAM, Head, RSDI
Mr. Kevin LEUNG, Acquisitions (Secretary)

Apologies:

Faculty Representatives:

Engineering	Prof. ZHANG Shenyu
Business Administration	Prof. Wu Qinggong
Science	Prof. CHU Lee Man
Social Science	Prof. Nicole CHEUNG

Student Representatives:

Chung Chi College Student Union	Miss MOK
CUHK Student Union	Mr. LI Chun Yung
New Asia College Student Union	Mr. WONG Chun Ho
United College Student Union	Miss Kathy CHAN
Wu Yee Sun College Student Union	Mr. HON Yuen Kit

	<i>Welcome to Members</i> Ms. Jones welcomed all the new student union representatives.	
LUG47/1	<i>Confirmation of Minutes</i> The minutes of the 46th meeting were confirmed without amendment.	
LUG47/2	<i>Matters Arising</i>	
LUG47/2/1	<u>Revisions to Library Regulations (Re: LUG 46/2/3)</u> Ms. Jones updated LUG that the revisions were approved by Senate. The Chinese translation is in progress and will be available before the new semester. She thanked members for their contribution.	
LUG47/2/2	<u>Octopus Add Value (Re: LUG 46/2/4)</u> Ms. Jones confirmed that the Octopus add-value service provided by Security Office was around-the-clock and for all the University including students. Posters had been posted at the University Library Service Counter and 1/F, and also at Learning Garden. She added that Octopus payment for library fines would be available at library service counters from the next academic year and the Library will further study if Octopus add-value could be available in library.	
LUG47/2/3	<u>Learning Garden Enhancement Requests (Re: LUG 46/2/5)</u> Ms. Jones updated LUG that the vendor has provided healthier food such as dried fruit for the vending machines as a pilot. One more set of recycle bins was installed in Learning Garden in February 2017. A self-service mobile phone charger had been installed for a 6-month pilot run will be reviewed in May 2017.	
LUG47/3	<i>Library Strategy</i>	
LUG47/3/1	<u>Library's Strategic Planning Exercise 2016-2020</u> Ms. Jones introduced the background and the planning process of the Library Strategic Plan. Members then went through the draft strategic plan. Professor Wong remarked that the Strategic Plan is a comprehensive one. Professor Nelson emphasized that open access was vital to academic freedom and should be highlighted in the strategic plan, including in the mission statement. Ms. Jones agreed. One objective is to advance open scholarship. She would continue the dialogue with Provost and cooperation with JULAC Libraries on open access. Dr. Lam added that and the Library will continue to promote awareness of open scholarship in the community. With regard to the integration of the Library into online learning	

	<p>environments, Professor Nelson asked about integration with Moodle as well as Blackboard as at least one department in the Faculty of Medicine uses Moodle. The Library is happy to integrate with both systems and the Medical Librarian can contact the Faculty of Medicine on this. She added that reading list software will be available in next year to pilot, and integration with Blackboard and Moodle should be possible.</p> <p>Professor Cheung asked if retired faculty could be library users. Ms. Jones replied retired faculty and staff could apply a library card and be library user.</p> <p>An open forum will be held on April 24th at lunch time at University Library. Ms. Jones welcome members to comment and will table the action plan to the members in the next meeting.</p>	Library
LUG47/3/2	<p><u>JULAC Shared Integrated Library System</u></p> <p>Ms. Jones reported on the progress of the shared ILS which will go live from July 3rd 2017. The advantages of the new system include the use of CUHK login for authentication rather than a separate library username and password, and the improved user interface which is mobile responsive. The option for auto-renewal of loans is being investigated.</p> <p>The Library will review the loan quota and report in the next meeting. Ms. Jones also drew users' attention that the borrowing history could not be migrated to the new system. Outstanding Library fees should be cleared and HKALL books returned by June 15th. HKALL website will be temporary suspended from June 5th while the service will be continued via ILL. There will be no library self-service from June 30th to July 2nd. More publicity will be available from May and guides to using the new system will be available in July.</p>	
LUG47/3/3	<p><u>JULAC Shared Information Literacy Multimedia Courseware Project</u></p> <p>Ms. Jones reported that the project was well underway and more details will be reported in the next meeting.</p>	
LUG47/4	<i>Library Collections</i>	
LUG47/4/1	<p><u>Report on Book Fund 2016/17</u></p> <p>Mr. Leung reported that the University-wide book fund pooling was started from mid-April and the fiscal year will close by end of May.</p>	
LUG47/4/2	<p><u>Significant Acquisitions and Donations</u></p> <p>Mr. Leung tabled the details of significant acquisitions and donations to the members.</p>	
LUG47/4/3	<p><u>Update on Digital Initiatives</u></p> <p>Dr. Lam demonstrated the Research Portal which was upgraded recently. She added that it links to the external full-text if available. All the faculty, research staff and research postgraduate have an account in the Research Portal and can upload their publications.</p>	

	Professor Nelson asked if the Library had followed up the hosting of WikiLeaks documents. He also asked Library to follow up the enhancements suggested for AIMS in the last meeting.	Library
LUG47/5	<i>Services</i>	
LUG47/5/1	<p><u>Postgraduate Research Poster Competition 2017</u></p> <p>Dr. Lam introduced the Research Poster Exhibition and encouraged all research students to submit their proposals. The deadline has been extended to April 24th. Since it was not a publication, any research project could be submitted including those already presented as posters in other occasions.</p> <p>Ms. Lau added that similar to this exhibition, Research Café organized by the Library was intended to promote interdisciplinary idea exchange and practice presentation skills.</p> <p>Mr. Chim suggested prizes such as cash coupons to attract more participants.</p>	
LUG47/5/2	<u>User Suggestions Feasibility Studies</u>	
	<p>1. <u>RemoteLocker</u></p> <p>The Library hopes to run a pilot at Shaw College in the next year. It will be reviewed to decide whether will be extended to other Colleges.</p>	Library
	<p>2. <u>Quiet Space During Examination Periods</u></p> <p>There is a long term plan to extend quiet space after bookshelf relocation is done.</p>	
	<p>3. <u>Extended Opening Hours on Sundays</u></p> <p>In hand</p>	
	<p>4. <u>Suggestions from CUPSA</u></p> <p>The Library will repair the shaky tables and compact shelves. If any user experiences problem they are encouraged to let library staff know asap.</p>	Library
LUG47/6	<u>Space and Renovation</u>	
LUG47/6/1	<p><u>United College Library</u></p> <p>Ms. Jones reported that the renovation will now start in Summer 2018.</p>	
LUG47/6/2	<p><u>Chung Chi College Library</u></p> <p>Ms. Jones updated that building works was already started. The Staff office at the G/F has been relocated to the 2nd floor. The space on the G/F will be converted to study space and group study rooms after examination period and will be ready in September.</p>	
LUG47/7	<i>A.O.B. and Date of Next Meeting</i>	
LUG47/7/1	The Library had been asked about the terms for faculty and confirmed	

	that it was for a minimum of two years.	
	The meeting was adjourned at 11:30 am	
	<u>Date of Next Meeting</u>	
	To be announced.	