

**THE CHINESE UNIVERSITY OF HONG KONG LIBRARY**  
**LIBRARY USERS GROUP MEETING (LUG)**

50th Meeting, Monday, May 21<sup>st</sup>, 10:00 a.m.

Library Conference Room, 7/F Tin Ka Ping Building

**Present:**

**Faculty Representatives:**

Engineering

Prof. Megan HO

**Student Representatives:**

Postgraduate Student Association

Miss YUAN Yinglin

Shaw College Student Union

Miss CHU Wing Yan

S.H. Ho College Student Union

Miss Alice WAI

United College Student Union

Miss CHAN Yee Lam

Wu Yee Sun College Student Union

Mr. WAN Yuk Kwan

**Library Representatives:**

Ms. Louise JONES, University Librarian (Chairperson)

Dr. Maria LAU, Deputy University Librarian

Dr. YU Chun Pong, Medical Librarian (Secretary)

**Apologies:**

**Faculty Representatives:**

Arts

Prof. Sidney CHEUNG

Business Administration

Prof. Wu Qinggong

Education

Prof. WONG Wan Chi

Law

Mr. Carter CHIM

Medicine

Prof. Tony NELSON

Science

Prof. CHU Lee Man

Social Science

Prof. Nicole CHEUNG

**Student Representatives:**

Chung Chi College Student Union

Miss YAU Yu Ting

CUHK Student Union

Miss KUANG Enying

C.W. Chu College Student Union

Miss BYUN Jiyeon

Lee Woo Sing College Student Union

Miss LEUNG Chun Kit

Morningside College Student Union

Miss Thitichaya TRIYANANTAKUL

New Asia College Student Union

Mr. Anthony SUEN

**Library Representatives:**

Mr. John BAHRIJ, Head, LS & Branch Libraries and Law Librarian

	<b><i>Welcome to Members</i></b>  Ms. Jones welcomed Prof. Ho and new members from Student Unions to the meeting.	
<b>LUG50/1</b>	<b><i>Confirmation of Minutes</i></b>  The minutes of the 49th meeting were confirmed without amendment.	
<b>LUG50/2</b>	<b><i>Matters Arising</i></b>	
<b>LUG50/2/1</b>	<u>Feedback and Complaints Procedure (Re: LUG 49/2/1)</u>  Ms. Jones reported that the procedure guidelines on handling user feedback and complaints were now accessible on the Library website.	
<b>LUG50/2/2</b>	<u>Revised Loan Period for Bound Journals (Re: LUG 49/2/2)</u>  Ms. Jones reported that the new policy on extended loan periods for bound journals was implemented at February.	
<b>LUG50/2/3</b>	<u>Chinese Input Method for PC (Re: LUG 49/7/2)</u>  Ms. Jones reported that due to the configuration limitation of Windows 10, users are required to enable the Chinese input methods manually after login. The Library will add an instruction guide icon on the desktop and continue to look for solutions to pre-install the common Chinese input methods on public PCs.  Post-meeting note: Common Chinese input methods will be pre-installed for public PCs in the system upgrade exercise during summer.	
<b>LUG50/3/1</b>	<u>JULAC Shared Integrated Library System (ILS)</u>  Ms. Jones reported that the shared ILS continuously developed its functionality with monthly upgrades. Recent enhancements included personalized search strategy for preferred disciplines, links to BrowZine, and facets for filtering peer-reviewed and open access journals.	
<b>LUG50/3/2</b>	<u>JULAC Shared Information Literacy Multimedia Courseware Project</u>  Ms. Jones reported that the MOOC courseware, <i>InfoLit for U</i> was soft launched and under usability testing by JULAC Libraries. The courseware included a general module on finding information and eight subject-specific modules. The courseware will be deployed for the Library's information literacy training in the new semester.	
<b>LUG50/3/3</b>	<u>Joint Universities Research Archive (JURA)</u>  Ms. Jones briefed members on the background of JURA project, which was designed to serve as a shared remote storage facility for single copy of print journals among JULAC Libraries. With UGC's endorsement, it is hoped the proposal will be revised and re-submitted for the Legislative Council budgetary approval next year.	
<b>LUG50/4</b>	<b><i>Library Collections</i></b>	

<b>LUG50/4/1</b>	<u>Report on Book Fund 2017/18</u>  Ms. Jones reported that the unspent faculty book fund will be pooled in May for acquiring cross-disciplinary collections, e.g. e-journal archives.	
<b>LUG50/4/2</b>	<u>Significant Acquisitions and Donations</u>  Dr. Lau tabled the details of significant acquisitions and donations.	
<b>LUG50/4/3</b>	<u>Update on Digital Initiatives</u>  Dr. Lau introduced the digitized collection on caricature-posters from Guangzhou on Cultural Revolution, which was an open access online resource with more than 200 posters.  Dr. Lau added that the third Research Poster Exhibition was organized in May with 22 posters received. This event aims to facilitate postgraduate students to present their research to the broader university community and enhance their presentation skills. Prof. Ho asked if similar event could be organized for undergraduate final year projects. Ms. Jones replied that the research learning goal may be different between postgraduate and undergraduate students, the Library will investigate how to advance the initiative to undergraduate level in future.	Library
<b>LUG50/5</b>	<i>Services</i>	
<b>LUG50/5/1</b>	<u>Open Researcher and Contributor ID</u>  Dr. Yu introduced the Open Researcher and Contributor ID (ORCID) and related Library support services for faculties. Prof. Ho asked if the data could be transferred from ORCID to AIMS. Dr. Yu replied that the AIMS supports data transfer from ORCID by inputting the researcher's ORCID number.  Dr. Lau added that the Library can collaborate with the Departmental Library Chairs to organize workshops on ORCID for Faculties or Departments.	
<b>LUG50/6</b>	<i>Space and Renovation</i>	
<b>LUG50/6/1</b>	<u>Learning Garden</u>  Ms. Jones reported that the proposal of developing a Library Makerspace in the Learning Garden was approved by RAC. The Makerspace aims to support students' development of creativity and entrepreneurship. It will include a digital fabrication workspace, creative media production space, 3D scanning & printing, and VR visualization space.	
<b>LUG50/6/2</b>	<u>United College Library</u>  Ms. Jones tabled the architecture design proposal which aims for an open, visible and integrated library space. The renovation work was expected to be completed in mid-August. Miss Chan asked if the LG floor will be designed in the same way as the Learning Garden. Ms. Jones replied that similar concept of Learning Garden would be adopted, the LG floor will	

	include study cubicles, soft seating, study tables, photocopiers, etc. The Library will investigate the feasibility of adding a vending machine.	Library
<b>LUG50/6/3</b>	<p><u>Chung Chi College Library</u></p> <p>Ms. Jones reported that renovation work on 1/F is being carried out, and compact shelves will be installed in order to accommodate collection growth and provide more space for group study rooms. Air quality improvement work on 1/F and 2/F will also be carried out during summer. A book retrieval service will be provided during the renovation period. Full renovation of the 2/F is scheduled for summer 2019.</p>	
<b>LUG50/7</b>	<b><i>A.O.B. and Date of Next Meeting</i></b>	
<b>LUG50/7/1</b>	<p>Prof. Ho asked if the Library provides statistical software for student use. Ms. Jones replied that the SPSS is accessible in all Library PCs and additional statistical software and tools are available in the seminar room of Digital Scholarship Lab. She added that faculties are welcome to recommend any software for learning needs. Prof. Ho asked if the software license allows shared use with other departments. Ms. Jones replied that it only allows Library use but the Library may invite ITSC to explore possibility of a campus-wide license.</p> <p><b>The meeting was adjourned at 11:00 am</b></p>	Library
	<p><u>Date of Next Meeting</u></p> <p>To be announced.</p>	