

THE CHINESE UNIVERSITY OF HONG KONG LIBRARY  
LIBRARY USERS GROUP MEETING (LUG)

**52nd Meeting, Wednesday, February 15<sup>th</sup>, 10:00 a.m.**

**Library Conference Room, 7/F Tin Ka Ping Building**

**Present:**

**Faculty Representatives:**

Medicine	Prof. Tony NELSON
Science	Prof. LIN Yuanyuan
Social Science	Prof. Nicole CHEUNG

**Library Representatives:**

Ms. Louise JONES, University Librarian (Chairperson)  
Dr. Maria LAU, Deputy University Librarian  
Dr. YU Chun Pong, Medical Librarian (Secretary)

**Student Representatives:**

Chung Chi College Student Union	Miss YAU Yu Ting
Postgraduate Student Association	Mr ZHU Yinyu
CUHK Student Union	Miss KUANG Enying

**Apologies:**

**Faculty Representatives:**

Arts	Prof. Sidney CHEUNG
Business Administration	Prof. WU Qinggong
Education	Prof. WONG Wan Chi
Engineering	Prof. Minghua CHEN
Law	Mr. Carter CHIM

**Student Representatives:**

C.W. Chu College Student Union	Miss BYUN Jiyeon
Lee Woo Sing College Student Union	Miss LEUNG Chun Kit
Morningside College Student Union	Miss Thitichaya TRIYANANTAKUL
New Asia College Student Union	Mr. Anthony SUEN
Shaw College Student Union	Miss CHU Wing Yan
S.H. Ho College Student Union	Miss Alice WAI
United College Student Union	Miss CHAN Yee Lam
Wu Yee Sun College Student Union	Mr. WAN Yuk Kwan

**Library Representatives:**

Mr. John BAHRIJ, Head, LS & Branch Libraries and Law Librarian

LUG52/1	<p><b><i>Confirmation of Minutes</i></b></p> <p>The minutes of the 51st meeting were confirmed without amendment.</p>	
LUG/51/2	<p><b><i>Library Strategy</i></b></p>	
LUG/52/2/1	<p><b><u>Library Book Fund Development</u></b></p> <p>Ms. Jones reported that the annual inflation of journal prices was higher than the Consumer Price Index (CPI), causing financial difficulties for some Faculties to maintain their journal subscriptions. As endorsed by the Resources Allocation Committee, the Book Fund for journal subscriptions will be adjusted based on international journal inflation rate instead of CPI in the future.</p> <p>Prof. Nelson asked if the Library made the subscription decision based on usage and full text download. Ms. Jones replied that the Library would consider the pricing, journal usage and turnaway, and collection coverage to make the most cost effective decision. The Library will consult faculties' views on journal cancellation as needed. Prof. Nelson further asked how the Library supports open access journals. Ms. Jones responded that the Library would continue to explore Plan S, an initiative for open-access science publishing and observe the global trend of open access publishing.</p>	
LUG/52/2/2	<p><b><u>Research Data Management</u></b></p> <p>Ms. Jones reported that the University Research Committee will set up a Task Force on Research Data Management, including ITSC and Library to recommend policy, services and infrastructure for research data at CUHK</p>	
LUG/52/3	<p><b><i>Library Collections</i></b></p>	
LUG/52/3/1	<p><b><u>Report on Book Fund 2018/19</u></b></p> <p>Ms. Jones reported that the balance of the Book Fund as at February was about HK\$10M, in line with expectations.</p>	
LUG/52/3/2	<p><b><u>Significant Acquisitions and Donations</u></b></p> <p>Dr. Lau tabled the details of significant acquisitions and donations.</p>	
LUG/52/3/3	<p><b><u>Update on Digital Initiatives</u></b></p> <p>Dr. Lau highlighted the digitized collections being launched in late 2018, including the University Archives, Open Public Record of the National Archives of United Kingdom, and the Modern Chinese Drama Collection. She also briefed members on the digitized collections of books and</p>	

	<p>newspapers under preparation. Prof. Nelson asked if the digitized collections could meet the challenge of IT infrastructure change. Ms. Jones replied that the digitized images were of 600 dpi standard, scalable for cloud computing.</p>	
<b>LUG/52/4</b>	<b><i>Services</i></b>	
<b>LUG/52/4/1</b>	<p><u>Leganto Course Readings Pilot</u></p> <p>Ms. Jones reported that a Leganto pilot will be launched in March to enhance student access to course readings. At least one teaching course from each Faculty was invited to participate in the pilot.</p>	
<b>LUG/52/4/2</b>	<p><u>Remote Locker Pilot</u></p> <p>Ms. Jones updated members that a 6-month pilot of remote locker service will be arranged at Shaw College. Prof. Cheung asked if the Library will arrange remote lockers at areas more remote than the Shaw College. Ms. Jones replied that the service may be extended to other campus location after review of the pilot experience.</p>	
<b>LUG/52/4/3</b>	<p><u>Extension of Octopus Payment System</u></p> <p>Ms. Jones reported that the Octopus Payment System was extended to all branches in January. The Library will further investigate the feasibility of online payment in the future.</p>	
<b>LUG/52/4/4</b>	<p><u>RAE 2020</u></p> <p>Ms. Jones reported that the UGC has initiated the Research Assessment Exercise (RAE) 2020. The Library is collaborating with ORKTS on collecting research outputs for submission and copyright clearance.</p>	
<b>LUG/52/4/5</b>	<p><u>LibQUAL+</u></p> <p>Ms. Jones reported that a web-based survey LibQUAL+ will be launched in mid-March. The results will be used for benchmarking with other university libraries.</p>	
<b>LUG/52/5</b>	<b><i>Space and Renovation</i></b>	
<b>LUG/52/5/1</b>	<p><u>Learning Garden Maker Space Project</u></p> <p>Ms. Jones reported that the Maker Space in the Learning Garden was in progress and will available for the academic year 2019/20. The new area will include a digital fabrication workspace and creative media production space with 3D scanning &amp; printing, and AR/VR facilities to support curriculum and entrepreneurship.</p>	
<b>LUG/52/5/2</b>	<u>Chung Chi College Library (Second Floor)</u>	

	Ms. Jones reported that renovation 2/F of Chung Chi College Library was planned for summer2019. The newly designed floor will house the music collections mainly.	
<b>LUG/51/5/3</b>	<u>Microfilm Room</u>  Ms. Jones reported that a microfilm room with temperature and humidity control was being planned for better preservation of the microfilm collection.	
<b>LUG/51/5/3</b>	<u>Accessibility for Users with Special Needs</u>  Ms. Jones briefed members on the various library facilities and equipment for users with special needs. She added that the Library will continue to work with CDO to enhance the accessibility of library entrances.	
<b>LUG/51/7</b>	<b><i>A.O.B. and Date of Next Meeting</i></b>	
<b>LUG/51/7/1</b>	Mr. Zhu pointed out that some users talked on mobile phones in the Library and caused disturbance to others. Ms. Jones responded that users might use mobile phones at non-study zones like ground floor and stair area. She will remind colleagues to advise users to talk on mobile phones at designated areas. Users being disturbed can approach Library staff for assistance.  Miss Yau asked if the new piano room in Chung Chi College Library causing noise to other users. Ms. Jones replied that the piano room would be soundproof.  Miss Yau commented that the air circulation of Chung Chi Library was not good. Ms. Jones responded that the Library would follow up with EMO.  Post-meeting notes: EMO conducted testing on air-conditioning of Chung Chi Library on 20 Feb. The temperature was adjusted to below 23.5 degree Celsius.	Library
<b>LUG/51/7/2</b>	The meeting was adjourned at 11:10 am	
	<u>Date of Next Meeting</u>  To be announced.	
	Post-meeting notes: Ms. Jones proposed to change the frequency of LUG meeting to twice yearly (February & October) and extraordinary meeting would be called in case of any pressing issue. No objections from members was received.	