

THE CHINESE UNIVERSITY OF HONG KONG LIBRARY
LIBRARY USERS GROUP MEETING (LUG)

55th Meeting, Friday, November 06th, 10:00 a.m.
(via ZOOM)

Present:

Faculty Representatives:

Arts	Prof. Connie KWONG
Business Administration	Prof. Jaimie LIEN
Medicine	Prof. Tony NELSON
Science	Prof. LIN Yuanyuan

Student Representatives:

Chinese University Student Union	Mr. Nicholas HO
Chung Chi College Student Union	Miss LEUNG Pui Yi
Postgraduate Student Association	Miss Evelyn PEI
Lee Woo Sing College Student Union	Mr. YU Kei Lap (For Miss. CHEUNG Man Hon, Abigail)
Shaw College Student Union	Miss CHEUNG Yik Fei (For Mr. CHAN Chi Hin)

Library Representatives:

Ms. Louise JONES, University Librarian (Chairperson)
Dr. Maria LAU, Deputy University Librarian
Mr. John BAHRIJ, Associate University Librarian
Ms. Patti CHEUNG, Associate University Librarian
Ms. Doris CHAN, Faculty Liaison Librarian (Secretary)

Apologies:

Faculty Representatives:

Education	Prof. Gary WONG
Engineering	Prof. Minghua CHEN
Social Science	Prof. Nicole CHEUNG
Law	Mr. Arthur LEE

Student Representatives:

C.W.Chu College Student Union	Mr. HO Wang Kai
New Asia College Student Union	Mr. YEUNG Lot Man
Morningside College Student Union	Miss Anna Bülow FUGLSANG
S.H. Ho College Student Union	Miss Hermes CHAN
United College Student Union	Mr. WONG Tsz Yu
Wu Yee Sun College Student Union	Miss TSE Hoi Yan

ACTION

LUG55/1	<i>Confirmation of Minutes</i> The minutes of the 54th meeting were confirmed without amendment.	
LUG/55/2	<i>Matters Arising</i> None identified.	
LUG/55/3	<i>Library Strategy</i>	
LUG/55/3/1	<u>Library During the COVID-19 Pandemic</u> Ms. Jones shared the Library Covid-19 five-tier action system and reported on the major Library social distancing and hygiene measures, as well as Digital First' supporting services. Mr. Nicholas Ho asked whether it is possible for the Library to provide 24 x 7 services in the University Library Learning Garden. The Library will follow up with this request and seek a University decision. Prof. Nelson asked which party would decide when to step up or down under the Covid-19 five-tier action system. Ms. Jones explained the operation mechanism and that action will be taken after consultation with the University Management and the Emergency Response Group.	LIBRARY
LUG/55/4	<i>Library Collections</i>	
LUG/55/4/1	<u>Book Fund</u> Ms. Cheung reported the total book fund has increased 7% and the balance of the book fund as at 27th Oct was around HK\$35.5M.	
LUG/55/4/2	<u>Significant Acquisitions</u> Ms. Cheung tabled the details of significant print and electronic acquisitions.	
LUG/55/4/3	<u>Update on Digital Initiatives</u> Dr. Lau shared the newly launched Hong Kong Literature Database (beta version) and highlighted some new features of the platform. Both Mr. Nicholas Ho and Prof. Kwong are excited with the launch of the new beta version. (Post Meeting: Dr. Lau further discussed with Mr. Ho about the database and invited him to join a training/sharing session on the database.)	
LUG/55/5	<i>Services</i>	

<p>LUG/55/5/1</p>	<p><u>Pick-up Everywhere</u></p> <p>Mr. Bahrij reported the new pick-up everywhere service is now available. Students and staff can now request to pick up hold items from any CUHK libraries. Other library users can request to pick up hold items from any libraries on campus.</p>	
<p>LUG/55/5/2</p>	<p><u>Electronic Theses and Dissertations</u></p> <p>Dr. Lau reported the new development in ETD submission workflow. The Library is collaborating with the Graduate School and ITSC to streamline the Postgraduate Student Thesis Submission process. Postgraduate students will no longer be required to submit their theses on CD-ROM nor to pay for the cost of microfiche copy.</p> <p>Tentative release date for the new submission workflow will be in Mid-November 2020.</p> <p>Ms. Evelyn PEI thanks the Library for this new development.</p>	
<p>LUG/55/5/3</p>	<p><u>ReadingList Update</u></p> <p>Two promotional videos have been created to further enhance students and teacher's understand of <i>ReadingList</i>. ReadingList Term 1 viewing figures were positive.</p>	
<p>LUG/55/5/4</p>	<p><u>Research Data Management (RDM)</u></p> <p>Ms. Jones shared the latest RDM update with the members. The first meeting of the Committee on RDM was held on 20 October 2020 and a data management tool -- DMPTool (Open Source) was selected.</p> <p>The Library has established a RDM support team with the RDM Librarian reporting for duty on 1 November 2020. Data repository software options demonstrations will be held in November and LUG members will be invited to attend.</p> <p>Prof. Nelson asked is there is any support on the DMPTool and the data repository, which the Library can provide at this point. He also wanted to know if there is any funding to help departments with RDM.</p> <p>Ms. Jones shared the project funding details and explained that as this is a five-year project, the initial setup might take some time but the new RDM Librarian will get in touch with Prof. Nelson on this.</p>	<p>LIBRARY</p> <p>LIBRARY</p>
<p>LUG/55/5/5</p>	<p><u>Transformative Licenses</u></p>	

	<p>Ms. Jones shared the latest developments and initiatives on transformative licences agreements. The Library has signed two year Transformative Agreements with Karger & Cambridge University Press starting in January 2021.</p> <p>In the pilot, CUHK authors can publish their articles Open Access in Karger & CUP journals with an Open Access option. Any Article processing charge is covered by the library subscription and there is no quota.</p> <p>Prof. Nelson appreciated the pilot and he shared his concerns on OA model and funding.</p> <p>Ms. Jones explained that OA funding model still varied and there is not a clear path yet. The Library will follow developments closely.</p>	
LUG/55/6	<i>Space and Renovation</i>	
LUG/55/6/1	<p><u>Law Library Renovation</u></p> <p>Mr. Bahrij reported on the completion of the Law Library renovation project.</p>	
LUG/55/6/2	<p><u>Hong Kong Literature</u></p> <p>Dr. Lau reported on the Hong Kong Literature renovation plan and upon completion the Hong Kong Studies Collection will be relocated to 4/F UL extension. The project is scheduled in summer 2021. Mr Ho asked about access to the materials during renovation. The Library will confirm plans.</p>	LIBRARY
LUG/55/6/3	<p><u>Doctoral Study Rooms</u></p> <p>Mr. Bahrij reported on the Doctoral Study Rooms relocation project. With the renovation of the Hong Kong Literature area at 1/F Tin Ka Ping Building, eight Doctoral Study Rooms will be relocated to 2/F Tin Ka Ping Building and the project is expected to be completed in December 2020.</p>	
LUG/55/6/4	<p><u>Accessibility Project</u></p> <p>Ms. Jones shared the project to improve accessibility to library facilities with the members and the project was scheduled in summer 2021.</p>	
LUG/55/7	<p><i>A.O.B.</i></p> <p><u>Maximum Loan Period</u></p> <p>Mr. Bahrij shared that the Library is considering to remove the maximum loan period for loans permanently. A reminder will be sent to</p>	LIBRARY

	all library users with loans/fines every six months. Members supported the change and the Library will take this further to the University for a final decision.	
	The meeting was adjourned at 11:00 a.m.	