

THE CHINESE UNIVERSITY OF HONG KONG LIBRARY
LIBRARY USERS GROUP MEETING (LUG)

57th Meeting, Monday, September 27th 2021, 2:30 p.m.
(via ZOOM)

Present:

Faculty Representatives:

Arts	Prof. Connie KWONG
Business Administration	Prof. GONG Xiting
Education	Prof. Gary WONG
Engineering	Prof. HUANG Jie
Medicine	Prof. Tony NELSON
Science	Prof. NGO Chi Ki Jacky
Social Science	Dr. MOK Kai Chung Wallace

Student Representatives:

Postgraduate Student Association	Miss Evelyn PEI
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Library Representatives:

Ms. Louise JONES, University Librarian (Chairperson)
Mr. John BAHRIJ, Associate University Librarian
Ms. Patti CHEUNG, Associate University Librarian
Ms. Lai Fong LI, Associate University Librarian
Dr. Wendy WONG, Research Data Librarian (Secretary)

Apologies:

Faculty Representatives:

Law	Mr. Arthur LEE
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Student Representatives:

Chinese University Student Union	Mr. NG Tsun Eugene
Chung Chi College Student Union	Mr. KWOK Wai
C.W. Chu College Student Union	Mr. LAU Ka Chun Adrian
Lee Woo Sing College Student Union	KO Ching
Morningside College Student Union	Miss Anna Bülow FUGLSANG
New Asia College Student Union	Mr. YU Pui Fung Cameron
Shaw College Student Union	Miss YIP Oi Yi Athena
S.H. Ho College Student Union	Mr. YIU Hing Suen Abrams
United College Student Union	Miss. LEE Wai Ting
Wu Yee Sun College Student Union	Mr. CHIM Pui Yuen

ACTION

	<i>Welcome to Members</i> Ms. Jones welcomed all the faculty and student union representatives.	
LUG57/1	<i>Confirmation of Minutes</i> The minutes of the 56th meeting were confirmed without amendment. Ms. Jones reported that the OSA had contacted the Library to review the performance of student representative of the Student Union of the Chinese University of Hong Kong (CUSU). The Library has suggested OSA refer to the minutes of LUG meetings which will be posted on the Library website.	
LUG/57/2	<i>Matters Arising</i>	
LUG/57/2/1	<u>Individual Study Rooms for Students' Examinations</u> Mr Bahrij reported that the Registry advised if students have difficulties attending online examinations in their home environment, they could approach course teachers concerned for assistance. It is not necessary for the Library to provide individual rooms for examinations.	
LUG/57/2/2	<u>Borrowing History Retention Period</u> Following on the decision at the previous LUG, Mr Bahrij reported that borrowers can export/save a 12-month borrowing history via the "My Library Record" webpage. An announcement will be made on the Library website on 30 September 2021 and monthly execution of borrowing history anonymization will start on 3 January 2022.	
LUG/57/3	<i>Library Strategy</i>	
LUG/57/3/1	<u>Library during the Covid-19 Pandemic</u> Mr Bahrij reported that the Library has returned to full service and opening hours, with reduced seating (limited to 4 persons) still in place in group study rooms. The number of users entering the libraries has started to track up again to levels last seen in 2019. The print-to-digital service is still being offered. Opening hours on Sundays have been extended during Terms time (11am to 7pm) and the Library will also open on Ching Ming Festival and Easter Monday for the first time.	
LUG/57/3/2	<u>Library Strategic Plan 2021-2025</u> Ms. Jones highlighted the important changes in the Library Strategic Plan, CUHK Library 2025, from the previous one. The current plan emphasises	

	<p>engagement with students, faculty, and the wider community. The mission also includes knowledge transfer for the first time.</p> <p>On Education, the Strategic Plan moves to focus on the effective use of data and ensuring inclusive and diverse physical and virtual environments and services to foster a positive library experience and cultivate students' wellbeing. On Research and Innovation, there are growing support services on research data management and an accelerated digitization of library collections. On Global and Alumni Engagement, the Library will provide support on enhancing students' global vision and career development. The Library will also strengthen the Library brand, raise awareness of library initiatives, and enhance engagement with alumni and other stakeholders. On Resources, the Library aims to engage positively with open access development in scholarly publishing. On Infrastructure, the Library continues to develop the IT infrastructure and capacity, by exploring new technologies such as AI, machine learning, and VR.</p> <p>The Library has also committed to help the University achieve its goal of carbon neutrality by 2038. The new strategy was endorsed by the members of the LUG and will be translated into Chinese and put onto the Library website.</p>	
LUG/57/3/3	<p><u>Achievements 2020/21</u></p> <p>Ms. Jones reported on the achievements of the Library in 2020/21 with highlights on the measures to respond to COVID-19 to support education, the 5-year Research Data Project, Open Access and Transformative Agreements. She also highlighted some of the accomplishments on digital scholarship/special collections projects and resources and infrastructure, including the Library being presented the Triple Gold Web Accessibility Award.</p>	
LUG/57/3/4	<p><u>Plans for 2021/22</u></p> <p>Ms. Jones reported on plans in 2021/22 to support education, research services, digital scholarship, partnerships, collections, IT support, and space. She highlighted that the Library is going to migrate the library component of IPL workshops to online and research data skills IPL workshops will be incorporated.</p> <p>Prof. Wong raised concerns that Research Data Management is not gaining much attention among faculty members. Ms. Jones responded that Data Management Plan (DMP) is not yet a requirement for GRF applications, but this is likely to change. Additional RDM workshops will be offered to raise the awareness.</p>	

LUG/57/4	<i>Library Collections</i>	
LUG/57/4/1	<u>Book Fund Expenditure to date</u> Ms. Cheung reported the balance of the book fund as of 20 September 2021 was around HK\$36.79M.	
LUG/57/4/2	<u>Significant Acquisitions</u> Ms. Cheung tabled the details of significant print and electronic acquisitions.	
LUG/57/4/3	<u>Update on Digital Initiatives</u> Ms. Li shared the newly launched digital collection: Hong Kong Early Tabloid Newspapers and demonstrated the hOCR search feature.	
LUG/57/5	<i>Services</i>	
LUG/57/5/1	<u>Research Data Management (RDM) Update</u> Ms. Li reported the approval of Guidelines on Research Data Management, the endorsement of the new graduation requirement of all RPg and taught doctoral students, the updates of RDM webpage and Library Guides. New features of the DMPTool were presented. The CUHK Research Data Repository will soft launch in October 2021. 4 Library workshops are held in Fall 2021, 6 IPL workshops will be held in October 2021 to January 2022 and 4 customized seminars for faculty/department were held between March and September 2021. Prof. Nelson asked if the online RDM training components will be opened to other CUHK members, including staff. Dr. Wong responded that the Library will seek Graduate School's advice on opening up the online platform.	LIBRARY
LUG/57/5/2	<u>Research Support</u> Ms. Li reported that, under the Transformative Open Access Agreements, 14 articles have been published under Cambridge University Press and 6 articles under Karger Publishers. There will possibly be a new agreement in 2022 with Portland Press. She also reported that from 2021/22 onwards, universities and PIs are required to report additional information on open access for articles arising from RGC funded projects. Library and ORKTS will work together to provide the statistics required.	
LUG/57/5/3	<u>University Services Centre (USC) for China Studies Collection</u> Ms. Li reported that, with effective from 5 July 2021, the USC Collection has the same opening hours as the UL and the access is now through the main entrance of UL. Facilities have been upgraded and catalogue has	

	been migrated to the Library catalogue. She also reported on the 2.5-year project to digitize newspapers between 1940s and 1960s.	
LUG/57/6	<i>Space and Renovation</i>	
LUG/57/6/1	<u>Hong Kong Literature (HKLit) Update</u> Ms. Li reported that the completion date of HKLit renovation is deferred to December this year or early January 2022. Services are unaffected during the renovation.	
LUG/57/6/2	<u>Accessibility Project Update</u> Mr. Bahrij reported the successful completion of Phase 1 of the accessibility project by Q2 of this year, with 5 automatic gates at main entrances and 21 automatic doors to existing accessible toilets. Phase 2 which includes improvement works to access the Entrance Lobby and upgrading existing lift at Chung Chi College Elisabeth Luce Moore Library was re-scheduled to summer 2022; the proposed ramp and platform were presented. The College has already endorsed the design.	
LUG/57/6/3	<u>Suspension of Tin Ka Ping (TKP) Lifts</u> TKP lifts will be serviced and upgraded with new safety features next year, each with 3.5-month suspension. The Library will implement measures so that users can continue to use the available lift to reach floors as normal.	
LUG/57/7	<u>Professional Staffing Update</u> Ms. Jones introduced six new librarians and announced her retirement in December 2021. Prof. Nelson thanked Ms. Jones for the 9-years hard work of with LUG and the whole Library team.	
LUG/57/8	<i>A.O.B.</i> There was no A.O.B.	
	The meeting was adjourned at 3:40p.m.	