Retrieval of Remote Storage Materials
(Newspapers Back Issues)

Please fill in this form and return it to the Service Counter, University Library OR
By email to ulcir@lib.cuhk.edu.hk OR by fax to 2603-6842

Item Information
Title of Newspaper: ____________________________________________
Year & Issues *: ______________________________________________

* Maximum: 10 issues per request
Call No.: ____________________________________________________

Requester Information
Name: _________________________________________________________
Student/Staff/Library ID: _________________________________________
Email: _________________________________________________________
Tel No.: ___________________________ Date: ________________________

Note:
1. Requester will be contacted in three working days after the request was placed.
2. The requested materials can then be picked up at the University Library Service Counter.
3. The materials could be used inside the University Library for a maximum of seven days.

Library Use Only
Request Received Date: ________________Handled By: ________________
Remarks:

For further assistance, please contact User Services at 3943-7306.
For details of the CUHK's privacy policy, please visit: