

# The Chinese University of Hong Kong Library

## Temporary Library Card for New/Renewed Faculty members

Please fill in this form and return it to the Service Counter, University Library. The provision of personal data on this form is voluntary. If you do not provide sufficient information, we may not be able to process your application. For details, please refer to the Personal Information Collection Statements and Policy on Personal Data of the CUHK at <http://www.cuhk.edu.hk/english/privacy.html>.

Please note that all Library Card holders must abide by any CUHK campus access measures/restrictions, including any infection control measures, when using the Library Card. Please also note that once a Library Card is issued, the Library may share the personal data of the library card holder with the University when and as requested.

### Part 1: To be filled by Applicant

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Department: \_\_\_\_\_

### Part 2: To be filled by Department Office

Department: \_\_\_\_\_

Recommended Period: \_\_\_\_\_

Smart Card Fee (\$55): \*  Inter-departmental transfer (transfer form as attached)  
 Paid at the Service Counter, University Library

### Further details

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Department staff  
(Contact Person): \_\_\_\_\_ Phone no: \_\_\_\_\_

Endorsed by: \_\_\_\_\_  
Department Head (Name) Signature

Date: \_\_\_\_\_

\* Please check the box for payment method