

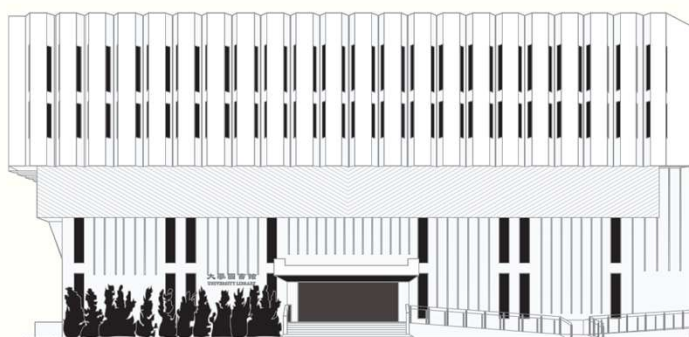


香港中文大學圖書館  
The Chinese University of Hong Kong Library

## How do I submit request through **HKALL + Interlibrary Loan** in *LibrarySearch*?



[www.lib.cuhk.edu.hk/en/use/interlibrary-loan/](http://www.lib.cuhk.edu.hk/en/use/interlibrary-loan/)



## HKALL + Interlibrary Loan

Enter Search Terms

HKALL + Interlibrary Loan

All



- All Interlibrary Loan (ILL) and Document Delivery service (DDS) requesting and management are done through [LibrarySearch](#).
- Login to **LibrarySearch** and start your search by limiting the search scope to “**HKALL + Interlibrary Loan**”.
- Request options will be shown to eligible users for requesting physical items and/or copies.
- Enter other information (if applicable) to make a request.
- Track your request statuses in your [My Library Record](#).

Hong Kong Academic Library Link (HKALL) is a JULAC (Joint University Librarians Advisory Committee) collaborative book loan service, that allows eligible users to request circulating items from other UGC-funded libraries.

Interlibrary Loan (ILL) and Document Delivery service (DDS) is provided to eligible members to request needed materials from our network of library partners.

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# HKALL + Interlibrary Loan

You will need to login to [LibrarySearch](#) and use “HKALL + Interlibrary Loan” search scope to see all request options.



What is my [login credentials](#)?

Am I eligible to [HKALL + Interlibrary Loan](#)?

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## Physical item request

Enter your search terms and select the record that you require on the result list. Within the results list, the availability statement will include wordings “Get it for me from other libraries”. Open the record to view the request options.

For physical items, there will be two request options available:

Details on the request options is for reference only. Please go to next page to continue your request.

**1 Request a physical copy**  
Requests will be directed to HKALL and/or other libraries (ILL), depending on different factors, e.g. your eligibility, the availability of the item, etc. You will be notified when the item arrives at the CUHK Library.

**2 Request an individual chapter**  
Digital book chapter is delivered electronically by email and can be downloaded in your My Library Record. For special cases, you will be asked to pick up a physical copy.

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**1** If you request a physical copy, you will need to select the Pickup Location and/or enter other information. Item borrowed through ILL is available to pick up at the University Library or Li Ping Medical Library only.

### Request Physical Copy

**Note:** One volume per request. Please indicate the volume number (if applicable).

**Pickup / Delivery Location**  
University Library

**Volume (if applicable)**

**Not Needed After**  
Not Needed After

**Note**

REFINE OFFER   RESET FORM   **REQUEST**

### Request A Copy

**Note:** All requests will be processed with copyright compliance.

**Email**  
Email

**Chapter Title**

**Chapter Author**

**Chapter Number**  **Volume (if applicable)**

**From Page**  **To Page**

**Note**

☐ I declare I have read and agree on the relevant copyright policy.

RESET FORM   **REQUEST**

**2** If you request an individual chapter, you will need to verify your email address and provide chapter information. Normally, the copy will be delivered electronically. For special cases, you will be asked to pick up a print copy at the University Library or Li Ping Medical Library.

## Book chapter request

When available, book chapters are available to be requested from the book chapter record or from the physical book record.

**BOOK CHAPTER**  
**INTRODUCTION AND OVERVIEW**  
V.K. Khanna  
Artificial Intelligence, Knowledge-Based Systems & Parallel Computing, 1900

[Get it for me from other libraries >](#)

**BOOK**  
**Artificial Intelligence, Knowledge-Based Systems & Parallel Computing.**  
Khanna, V.K  
Chandi Chowk : Global Media 1900.

[Check holdings >](#)

Get it from other institutions

Get a copy via ILL  
Terms may apply

**REQUEST**

Get it from other institutions

Get a physical copy via HKALL / ILL  
Terms may apply

**REQUEST**

OR


Get a book chapter via ILL  
Terms may apply

**REQUEST**

Book chapter record allows you to request a copy only while the physical book record provides both physical copy and individual book chapter request options.

## Journal article request (no full text available)

If the result shows “no full text available” for the journal article, you may make a request to obtain a copy via ILL.



ARTICLE  
**New names of *Ilex* and *Ilexpollenites* (Aquifoliaceae), extant and fossil: Addendum Notulae Systematicae ad Palaeofloram Europaeam spectantes II. Aquifoliaceae**  
Doweld, Alexander B.  
Phytotaxa, 2022-01, Vol.531 (2), p.143-146  
PEER REVIEWED  
[Get it for me from other libraries](#)

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ENDNOTE / RIS

REFWORKS

EASYBIB

CITATION

PERMALINK

PRINT


E-MAIL

SHARE

How to get it

No full text available

Get it from other institutions



**Get a copy via ILL**  
Approximated delivery time :  
from **24 Hours**  
Terms may apply

**REQUEST**

### Request A Copy

Note: All requests will be processed with **copyright compliance**.

Email

Not Needed After


Note

☐ I declare I have read and agree on the relevant **copyright policy**.

RESET FORM REQUEST

## E-book request

Request option for an entire e-book via Interlibrary Loan is not available. However, you may request for an available physical copy of the e-book title.



BOOK  
**Art therapy in a children's community : a study of the function of art therapy in the treatment program of Wiltwyck School for Boys**  
Edith Kramer.  
Kramer, Edith, 1916-2014  
Springfield, Illinois : Charles C Thomas Publisher 1958.  
[Online access](#)

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EXPORT BIBTEX

ENDNOTE / RIS

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CITATION

PERMALINK

PRINT

E-MAIL


SHARE

View it

Full text available at:

APA PsycBooks [SHOW LICENSE](#)

Get it from other institutions



**Get a physical copy via HKALL / ILL**  
Terms may apply

**REQUEST**

### Request Physical Copy

Note: One volume per request. Please indicate the volume number (if applicable).

Pickup / Delivery Location

Volume (if applicable)

Not Needed After

Note

REFINE OFFER RESET FORM REQUEST

## Dissertations and other (e.g. Conference Proceeding, Patent, Standards, etc.)

If you are interested in requesting dissertations and other materials, depending on the nature of the materials, request option(s) available may be different.

DISSERTATION  
**On the origin, development, peculiarities and destiny of the English language**  
 Mueller, Robert, Dr ès lettres. Göttingen  
 1860  
[Get it from other libraries >](#)

Send to

TOP  
 SEND TO  
 HOW TO GET IT  
 DETAILS  
 GET IT FROM OT...

QR  
 EXPORT TO EXCEL  
 EXPORT BIBTEX  
 ENDNOTE / RIS  
 REFWORKS  
 EASYBIB  
 CITATION

PERMALINK  
 PRINT  
 E-MAIL  
 SHARE

How to get it

No full text available

Get it from other institutions

**Get a physical copy**  
 via HKALL / ILL  
 Terms may apply  
[REQUEST](#)

If the nature of the materials does **NOT** allow reproduction, you will see option to request a physical copy only.

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## Request placed message

A message “**The request was successfully submitted**” will be seen after your request is submitted. You may view it under Request Tab of your [My Library Record](#).

Get it from other institutions

**The request was successfully submitted**

**Get a physical copy**  
 via HKALL / ILL  
 Terms may apply  
[REQUEST](#)

OR

**Get a digital book chapter via ILL**  
 Approximated time to locate a provider : **24 Hours**  
 Terms may apply  
[REQUEST](#)

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## Request options may not be available when ...

Get it from other institutions

Request options not available | [Learn More >](#)

Get it from other institutions

### Request options may not be available when :

- you have not signed in to LibrarySearch;
- you are not eligible for HKALL / ILL service;
- you have reached the maximum HKALL / ILL Hold/Loan quota;
- your library account is blocked;
- the holdings at other libraries are not available to be requested (e.g. special collection, DVD etc.);
- there is/are the holding(s) available to be borrowed at CUHK Library.

< BACK



To learn more, please refer to the FAQ:  
[Why can't I place a request via HKALL / ILL?](#)

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## Request form of Interlibrary Loan (ILL) and Document Delivery service (DDS)

If there is no record in **LibrarySearch** for the material you require, you may click on “[Still didn't find what you need? Click here to request via Interlibrary Loan](#)” and use the request form for the ILL and DDS.

Holidays and Happy days



HKALL



< Back to library search results

[Still didn't find what you need? Click here to request via Interlibrary Loan >](#)

No records found

There are no results matching your search "Holidays and Happy days".

### Suggestions:

- Make sure that all words are spelled correctly.
- Try a different search scope.
- Try different keywords.
- Try more general keywords.
- Try fewer keywords.

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### Resource Information

Note: All requests will be processed with copyright compliance.

Citation type ☒ Book ☐ Article

Book title \_\_\_\_\_

Author \_\_\_\_\_

Author Initial \_\_\_\_\_

Edition \_\_\_\_\_

ISBN \_\_\_\_\_

Publisher \_\_\_\_\_

Publication date \_\_\_\_\_

Volume (if applicable) \_\_\_\_\_

Part \_\_\_\_\_

Chapter \_\_\_\_\_

Pages \_\_\_\_\_

☐ I declare I have read and agree on the relevant copyright policy.

Pickup/Delivery location: University Library

[RESET FORM](#) [REQUEST](#)

### Resource Information

Note: All requests will be processed with copyright compliance.

Citation type ☐ Book ☒ Article

Article title \_\_\_\_\_

Journal title \_\_\_\_\_

Author \_\_\_\_\_

Author Initial \_\_\_\_\_

ISSN \_\_\_\_\_

DOI \_\_\_\_\_

PMID \_\_\_\_\_

Publisher \_\_\_\_\_

Publication date \_\_\_\_\_

Volume (if applicable) \_\_\_\_\_

Issue \_\_\_\_\_

Pages \_\_\_\_\_

Start page \_\_\_\_\_


End Page \_\_\_\_\_

☐ I declare I have read and agree on the relevant copyright policy.

Pickup/Delivery location: University Library

[RESET FORM](#) [REQUEST](#)

## Interlibrary Loan and Document Delivery Request Form

 You may bookmark the link above to have a quicker access to submit your ILL & DDS request.

This form also serves to request scans of book chapters or articles on materials that the CUHK Library has in print and available.

Please fill out as many fields as possible, this will help us to locate the required materials for you.

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## Viewing your requests

All your requests can be viewed and updated under the Requests Tab of your [My Library Record](#).







⏮
My Library Record

OVERVIEW
LOANS
REQUESTS
FINE + FEES
BLOCKS + MESSAGES
PERSONAL DETAILS

Requests  
3 requests

1 Explainable artificial intelligence ... Pandey, Jay Kumar, 1987-SSQPandey, Ja...	HKALL / ILL. Sent	<a href="#">DOWNLOAD</a>
2 Interlibrary loan and document d... Hilyer, Lee Andrew.	HKALL / ILL. Shipped Pick up...: Chung Chi College Elisabeth Luce Moore Library	<span>⌵</span>
3 AI in Health: A Leader's Guide to ... Lawry, Tom	HKALL / ILL. Shipped Pick up : University	<span>⌵</span>

SIGNED IN AS: [SIGN OUT](#)

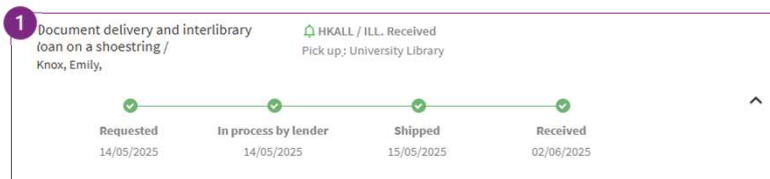
-  My Library Record
-  My Loans
-  My Requests
-  Saved items
-  Search history
-  Display Language: English

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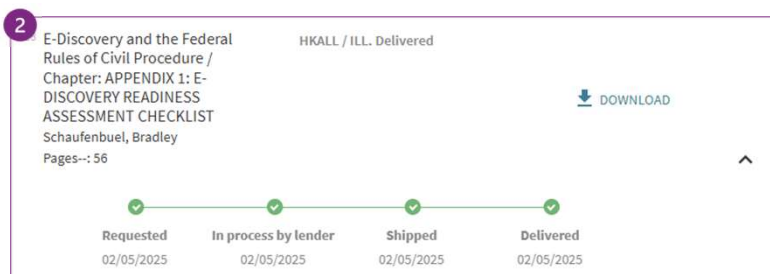
## User Notification

You will be notified when the requested physical item and/or digital copy is available for you, and the last radius button on the progress bar becomes a green tick.



### 1 Physical copy

You will need to collect the physical copy at the pickup location stated on the Hold Pickup Notice by the hold expiry date. Item borrowed through ILL is available for pick up at the University Library or Li Ping Medical Library only.



### 2 Copy

Downloading can be done in your My Library Record and/or via the link on the email notification you received. For special cases, you will be asked to pick up a physical copy at the University Library or Li Ping Medical Library.

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## Enquiry



Email us at [library@cuhk.edu.hk](mailto:library@cuhk.edu.hk)



WhatsApp us at 5578-8898 (from Mon-Fri, 9am – 5pm)



Telephone us at 3943-7305



Complete and submit the form:

<https://cloud.itsc.cuhk.edu.hk/webform/view.php?id=13651813>

Contact us!

You may also visit the relevant webpages for more details:

HKALL: <https://www.lib.cuhk.edu.hk/en/use/interlibrary-loan/hkall/>

Interlibrary Loan and Document Delivery: <https://www.lib.cuhk.edu.hk/en/use/interlibrary-loan/document-delivery/>

FAQ: <https://libanswers.lib.cuhk.edu.hk/search/?t=0&g=1470&topics=HKALL%20%26amp%3B%20ILL&adv=1>

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