

Installation Guide for Wi-Fi Printing Service (Windows)

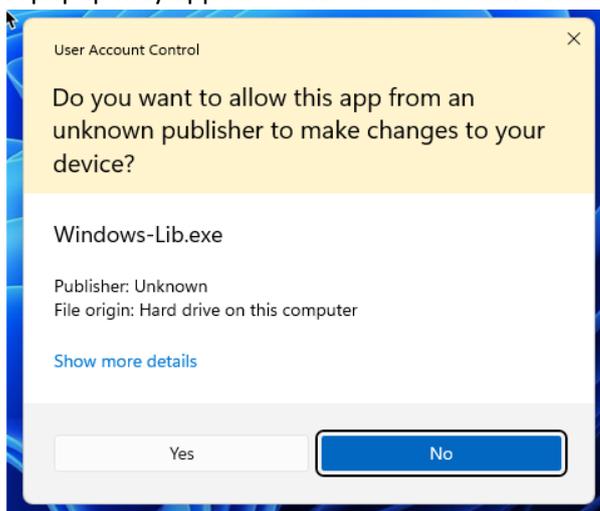
Follow the steps to install the printer driver on your computer and configure default printer settings. Un-installation steps are also included at the end.

Install printer driver

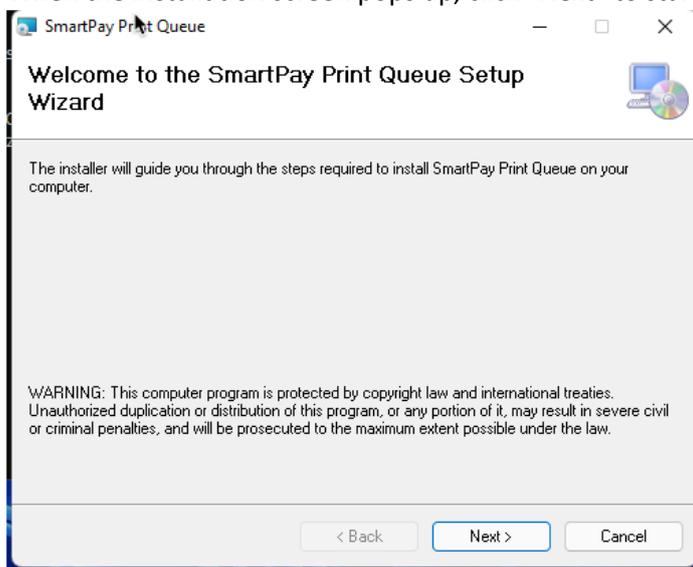
1. Download the printer driver from Library webpage and save it on your computer. Double click to start the installation.



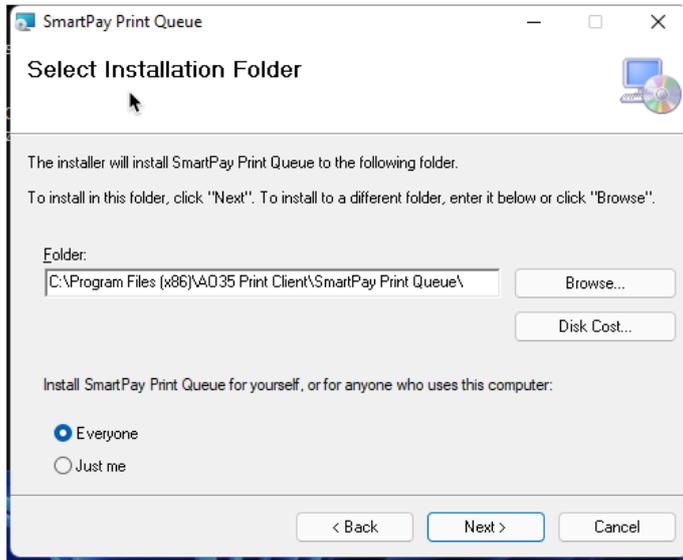
2. A popup may appear to alert user about the installation, click “Yes”.



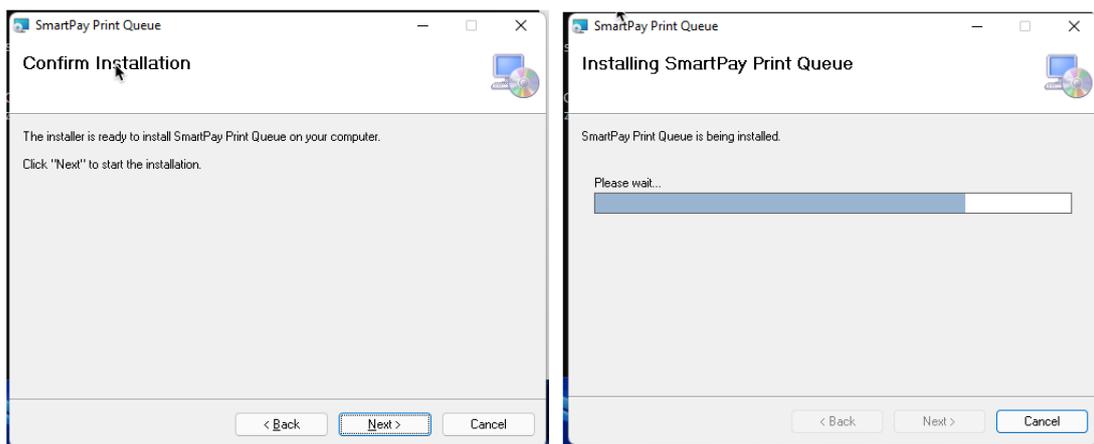
3. When the installation screen pops up, click “Next” to start.



- Additional information will be provided, and a path is displayed. It is recommended not to alter the value, and click “Next”



- To confirm the installation, click “Next”.

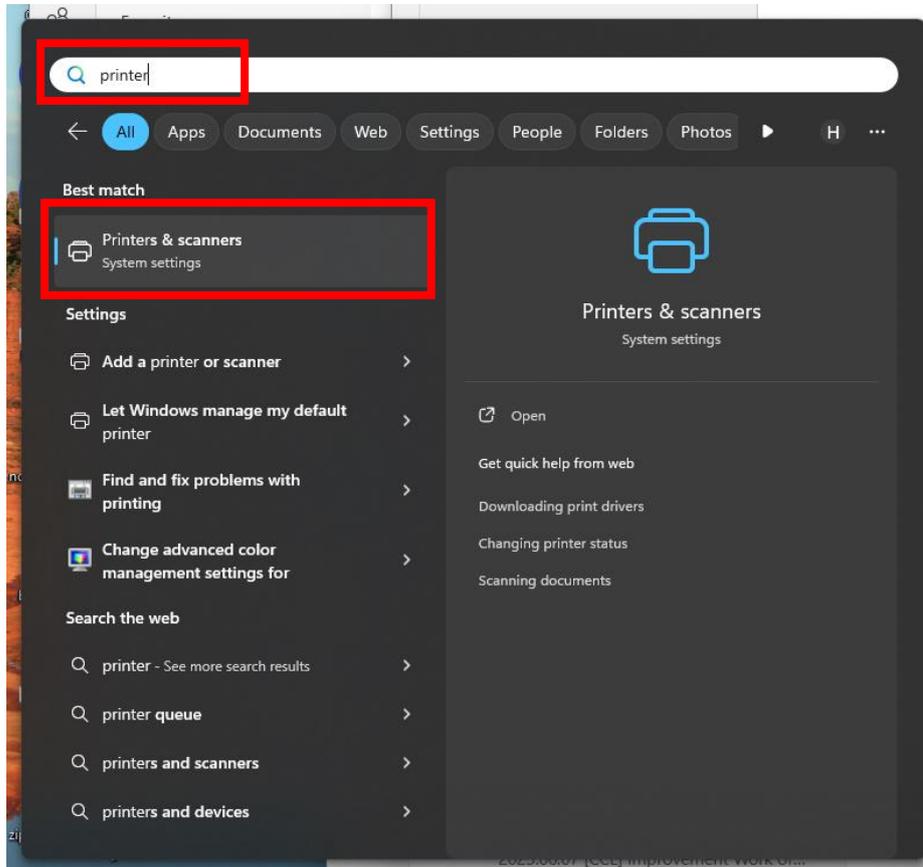


- When the installation is complete, a new printer “CUHK_LIB” is added.

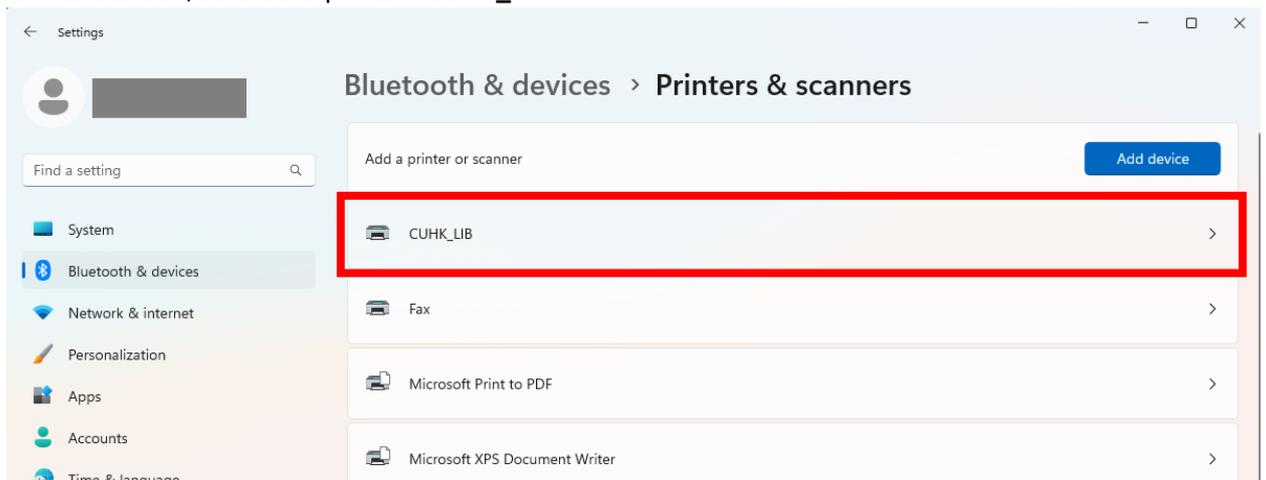


Configure default printer settings

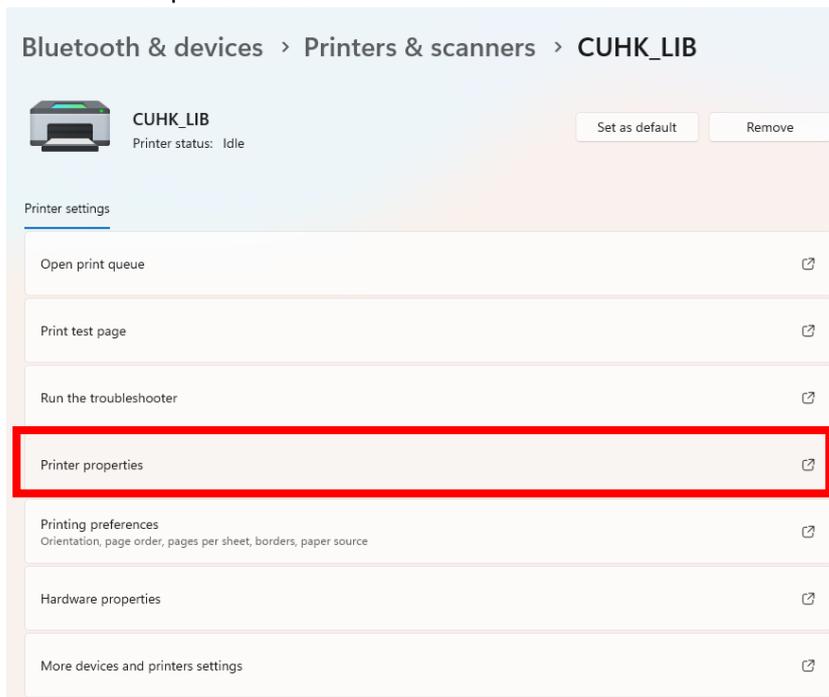
7. Search and select “Printers & scanners” from the Windows search box



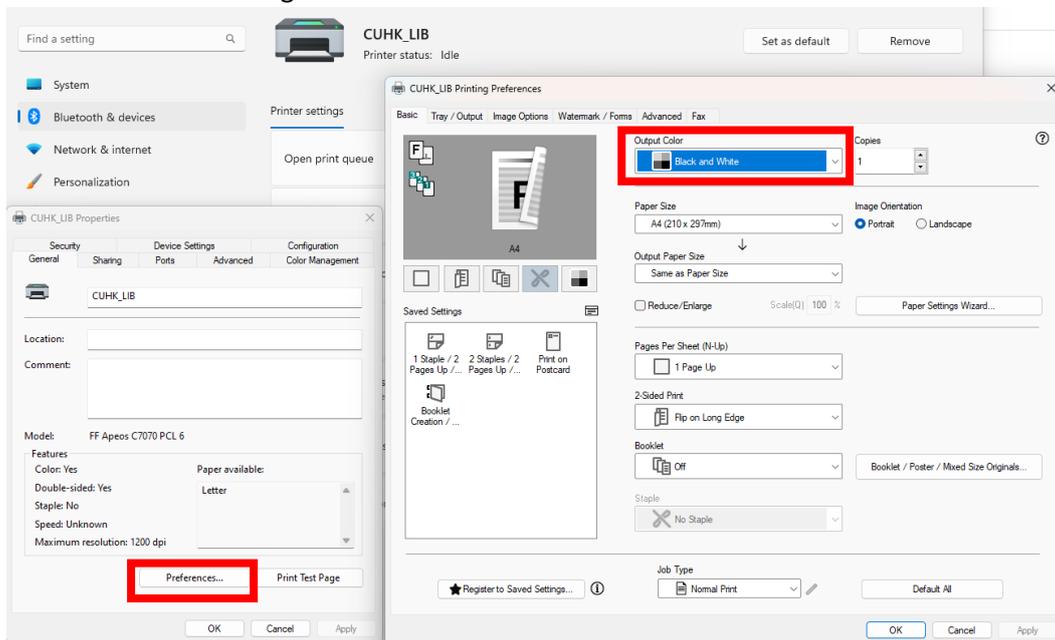
8. On next screen, select the printer “CUHK_LIB”



9. Click “Printer preferences”

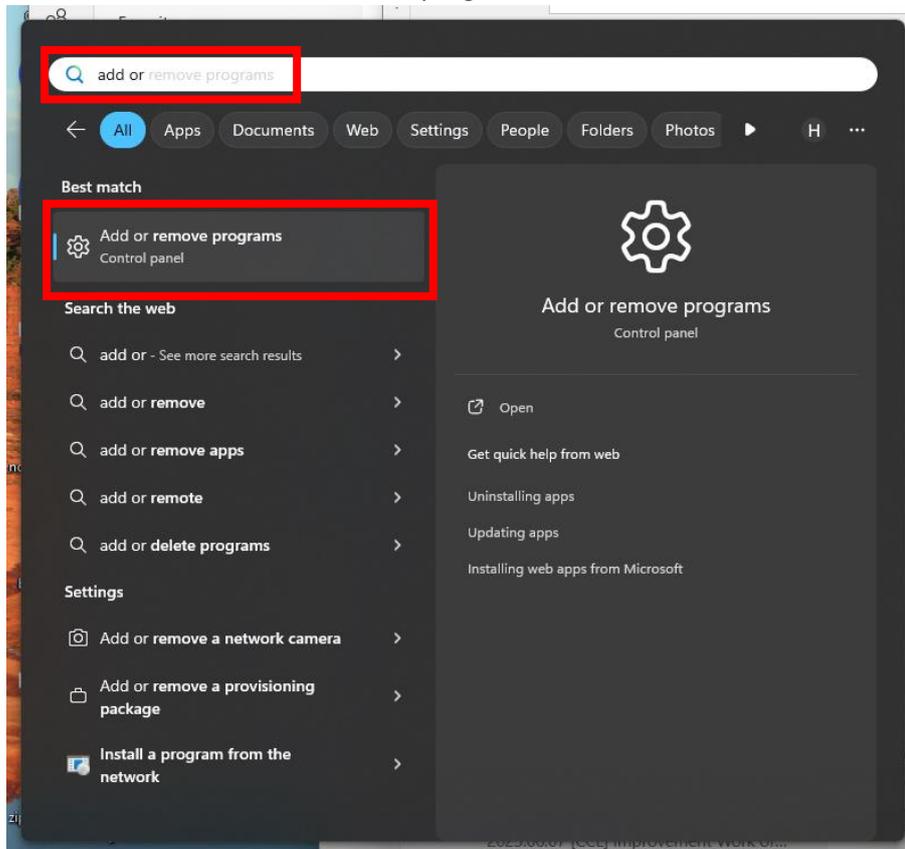


10. Click “Preferences...” and configure the settings such as the Output Color to suit your need. Click “OK” to save the settings.

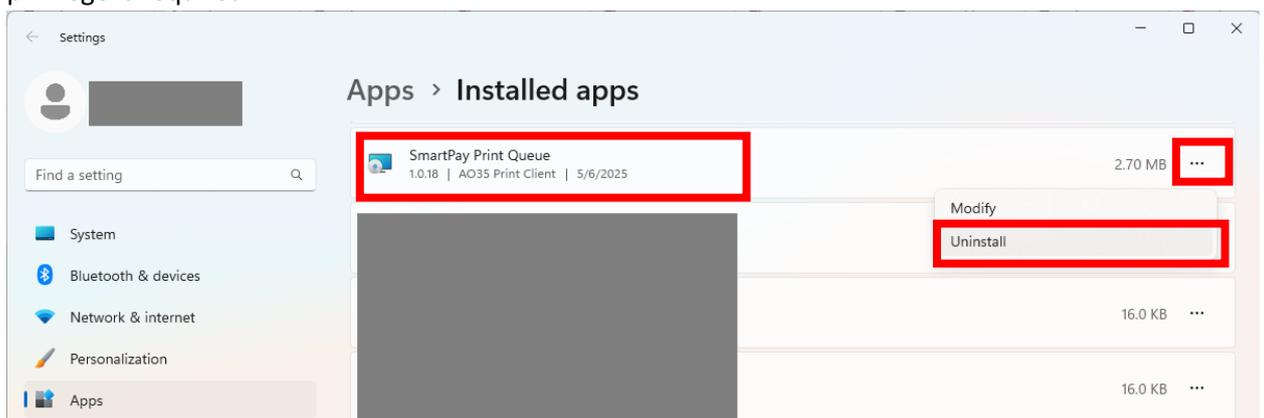


Un-installation

1. Search and select “Add or remove programs” from the Windows search box



2. On next screen, search for “SmartPay Print Queue”. Click “...” -> “Uninstall”. Administrative privilege is required.



At the end, program files and printer “**CUHK_LIB**” will be removed.