

**THE CHINESE UNIVERSITY OF HONG KONG LIBRARY**  
**LIBRARY USERS GROUP (LUG) MEETING**

**63<sup>rd</sup> Meeting, Thursday, 21 November 2024, 10:30 a.m.**  
**User Education Room, University Library**

**Present:**

**Faculty Representatives:**

Education	Prof. Savio WONG
Engineering	Prof. Sibor WANG
Law	Mr. Arthur LEE
Medicine	Prof. Wai Tsz CHANG
Science	Prof. Ying Yeung YEUNG

**Student Representatives:**

New Asia College Student Union	Ms. Minnie SIU
S.H. Ho College Student Union	Mr. Matthew MA
Postgraduate Student Association	Ms. Peibei LIU

**Library Representatives:**

University Librarian (Chairperson)	Mr. Benjamin MEUNIER
Associate University Librarian	Ms. Patti CHEUNG
Associate University Librarian	Ms. Lai Fong LI
Head, Research & Learning Support	Ms. Lily KO
Postgraduate Liaison Librarian (Secretary)	Ms. Bernice CHAN

**Apologies:**

**Faculty Representatives:**

Arts	Prof. Jette HANSEN EDWARDS
Business Admin	Prof. Xiting GONG
Social Science	Dr. Wallace MOK

**Student Representatives:**

Shaw College Student Union	Mr. Mika Ka Ho WU
Morningside College Student Union	Ms. Chloe Hei Tung CHUNG
Wu Yee Sun College Student Union	Mr. Quinten Ki Him YEUNG
C.W. Chu College Student Union	Mr. Sattar KADIR
Chung Chi College Student Union	Mr. Chak Fung TANG
Lee Woo Sing College Student Union	Mr. Calvin Cheuk Lam LUI
United College Student Union	Ms. Ka Yi CHENG
Undergraduate Student Representative	Mr. Quang Huy NGO

**Library Representatives:**

Deputy University Librarian	Mr. John BAHRIJ
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<b>LUG/63/1</b>	<b><i>Welcome to Members</i></b>  Mr. Meunier welcomed all faculty and student union representatives.	
<b>LUG/63/2</b>	<b><i>Confirmation of Minutes</i></b>  The minutes of the 62 <sup>nd</sup> meeting was confirmed without amendment.	
<b>LUG/63/3</b>	<b><i>Matters Arising</i></b>  There were no matters arising from this meeting.	
<b>LUG/63/4</b>	<b><i>Library Update</i></b>	
<b>LUG/63/4/1</b>	<p><u>Library Strategic Plan – Annual Update</u></p> <p>Mr. Meunier highlighted some updates on the library's strategic plan. The library strategy is articulated in the below five key objectives:</p> <ul style="list-style-type: none"> <li>• Education – enhancing the student experience <ul style="list-style-type: none"> <li>○ The library continues to have a very active program of educational and training events, including events tailored for undergraduate and postgraduate students.</li> </ul> </li> <li>• Research and Innovation – advancing research support and digital scholarship <ul style="list-style-type: none"> <li>○ The research data management program continues to grow and develop, and usage of the research data repository is also growing.</li> <li>○ The CUHK Open Access Publishing Plan enables CUHK researchers to publish articles in journals at no extra cost.</li> <li>○ The Open Books Hong Kong was launched this summer, which makes some titles published by CUHK Press available for open access.</li> </ul> </li> <li>• Resources – strengthening our collections and empowering our staff</li> <li>• Global and Alumni Engagement – working in partnership <ul style="list-style-type: none"> <li>○ The SIBMAS Conference 2024 was organised in the summer by the Special Collections team. It was held for the first time in Asia this year in the 60-year history of the organization.</li> </ul> </li> <li>• Infrastructure – embracing social responsibility and sustainable development <ul style="list-style-type: none"> <li>○ The University History Gallery was reopened in September 2023 after a one-year-long refurbishment.</li> <li>○ The library's archives team participated in the International Archive Week 2024.</li> </ul> </li> </ul>	

	<ul style="list-style-type: none"> <li>○ The library will continue to work closely with JULAC and the other University Libraries in Hong Kong to identify partnership opportunities.</li> </ul>	
<b>LUG/63/4/2</b>	<p><u>Enhancements of Borrowing Privileges</u></p> <p>Ms. Ko introduced the enhanced borrowing privileges. The borrowing privileges for UG students have been upgraded, which aligned with that of PG students. The loan quota for course reserves has also been upgraded. The privilege of borrowing periodicals for CUHK retirees is extended.</p>	
<b>LUG/63/4/3</b>	<p><u>New Short Story Dispenser at the University Library</u></p> <p>Mr. Meunier introduced the Short Story Dispenser, which was launched recently. It is a new initiative to promote literature and cultivate a culture of reading and writing on campus. It also offers an innovative way to encourage leisure reading, creative idleness, and enhance the waiting experience. This has been very popular and thousands of stories were printed. The project has received the second prize at a library conference in Singapore.</p> <p>Prof. Chang suggested having a Short Story Dispenser in the Medical Library. Mr. Meunier replied that the library would consider this suggestion.</p>	
<b>LUG/63/4/4</b>	<p><u>New Self-pickup Station at CCL</u></p> <p>Ms. Ko introduced the new self-pickup station at CCL which is now available at the Chung Chi College Library G/F Reading Room. Users can pick up the hold materials in 24 hours and 7 days.</p>	
<b>LUG/63/5</b>	<b><i>Library Collections</i></b>	
<b>LUG/63/5/1</b>	<p><u>Book Fund Expenditure to Date</u></p> <p>Ms. Cheung reported the balance of the book fund as of 12 Nov 2024 was around HK\$54.3 million. Staff and students are encouraged to submit new recommendations via the Faculty Liaison Librarian or by completing the Purchase Recommendations Form available on the library homepage.</p>	
<b>LUG/63/5/2</b>	<p><u>Significant Acquisitions</u></p> <p>Ms. Cheung mentioned that the library continues to introduce some significant acquisitions, both print and electronic collections, including 1) Illustrations of China and Its People, 2) Graphic scenes in the Japan expedition, 3) 清代廣州口岸歷史文獻叢編 (全六十五冊), 4) 常熟文庫 (全一百冊), 5) South China Sea Island Disputes: 1877-1988, 6) Asian Life in America, 7) ATLAS: Neurosurgical, 8) 中國政報公報期刊文獻總</p>	

	庫, 9) 兩宋研究史料匯編, 10) Nikkei Telecom 21, 11) 中國近現代美術期刊集成.	
<b>LUG/63/5/3</b>	<p><u>Review of Collection Development Policy</u></p> <p>Ms. Cheung reported that the Collection Development Policy was last revised in 2019, and it is time to review the current policy. Updates will be reported in the next LUG meeting.</p>	Ms. Patti Cheung
<b>LUG/63/5/4</b>	<p><u>Digital Initiatives</u></p> <p>Ms. Li reported that the CUHK Digital Repository has been renewed with new features, including the latest and featured collections. She introduced two new digital collections, they are the Tao Fong Shan Architecture Collection, and Pith Paintings Collection. The Hong Kong Writers and Artists Biographical Database has been updated with new features, which include Writers' Manuscripts, Writers and Artists in Focus, Top Searches and Featured Publications.</p>	
<b>LUG/63/6</b>	<b><i>Library Services</i></b>	
<b>LUG/63/6/1</b>	<p><u>Open Science Initiatives</u></p> <p>Ms. Ko reported that the new Open Science Librarian has reported duty. A webinar “Focus on Open Science – Hong Kong webinar” was organized recently and there were about 150 attendees from around the world joined the webinar. The CUHK Library is also developing a pioneering diamond open-access megajournal, publishing a comprehensive report detailing the project's vision and implementation strategy. It is now at the development stage and more details could be shared in the next LUG meeting.</p> <p>The CUHK Library has launched Hong Kong's first open book program, a pioneering initiative in collaboration with HKU and CityU. Two batches of books were published in July and October 2024, totaling 18 titles (9 in each batch) as part of the Open Books program. Two book talks, co-organized by CUHK Press and the Library, were held in October 2024 under the Open Books program.</p> <p>Prog. Wong asked whether the library has any plan to support researchers in publishing in the Open Access journals. Ms. Ko replied that the open access publishing plan has been in place for some years. Eligible authors from CUHK have the opportunity to publish their open access articles at no cost in certain journals that have established open access agreements with CUHK.</p>	Ms. Lily Ko
<b>LUG/63/6/2</b>	<p><u>Institutional Research Information System (IRIS)</u></p> <p>Ms Ko introduced the new IRIS system and its features. The soft launch of IRSI will be in early 2025. After that, the user enablement and support will</p>	

	be enabled. The self-service materials, the online library guides, training videos, online training sessions, and specific workshops will be provided. Tailor-made workshops will be conducted for each faculty.	
<b>LUG/63/6/3</b>	<p><u>Research Data Management</u></p> <p>Supported by the Faculty Research Data Management Incentivising Programme Fund, Ms. Ko reported that one-hour workshops were offered to the Faculty of Engineering, the Faculty of Medicine, and the Faculty of Education in the last six months.</p> <p>Five workshops on Research Data Management were conducted in September 2024 in the Improving Postgraduate Learning (IPL) Programme organized by the Graduate School and CLEAR. Another workshop on Research Data Management for GRF and ECS was also conducted by Mr. Meunier and Ms. Ko in September 2024.</p>	
<b>LUG/63/7</b>	<i><b>Space and Renovation</b></i>	
<b>LUG/63/7/1</b>	<p><u>United College Library - Outdoor reading area</u></p> <p>Mr. Meunier reported that the Outdoor Reading Area of the United College Wu Chung Library was built in 2005. A renovation was completed in the summer of 2024 which makes the Outdoor Reading Area a welcoming reading space again for students and staff and brings access up to accessibility compliance standards.</p>	
<b>LUG/63/7/2</b>	<p><u>University Library Seminar Room</u></p> <p>Ms. Ko reported that the Seminar Room on 1/F University Library was renovated:</p> <ul style="list-style-type: none"> <li>• New AV control system, speakers, and microphone replaced aging equipment.</li> <li>• 98" TV to replace the overhead projector</li> <li>• Laptop wireless projection to TV</li> <li>• Tracking camera to support hybrid or online class</li> <li>• Sound-proof panels installed</li> <li>• All desks are equipped with power outlets</li> <li>• The carpet was replaced and the walls repainted</li> </ul> <p>CUHK teaching staff can reserve at least 5 days up to 34 days in advance via the Library Room Booking System and open for student use when there are no bookings.</p>	
<b>LUG/63/7/3</b>	<p><u>Bubble Room Whiteboard Replacement Work at the Learning Garden</u></p> <p>Ms. Ko reported that the curve-shaped whiteboards in 5 Bubble Rooms at the Learning Garden were replaced on 21 June 2024.</p>	

<b>LUG/63/7/4</b>	<u>Solar PV panel installation</u>  Mr. Meunier reported that the solar panels were installed on the rooftops of multiple library branches between July and September 2024 by SRSDO as part of the University's commitment to achieve carbon neutrality by 2038.	
<b>LUG/63/7/5</b>	<u>MakerSpace enhancement</u>  Ms. Ko reported that the MakerSpace will be enhanced and is now in the planning stage. The library is planning to convert the compact-shelf area into a multi-purpose learning space with 30-40 study seats, modern tools, XR facilities, and soundproofing features. The renovated space will accommodate training sessions, workshops, and collaborative activities, enhancing engagement between the library, students, and academic departments. An adjacent storeroom will also be converted into a 3D printing room, providing students access to advanced technology for creative and academic projects. Suggestions related to the enhancement from staff and students are welcome.	
<b>LUG/63/8</b>	<u>A.O.B.</u>  Mr. Meunier shared that a meeting was held on 20 Nov between the Library, OSA, EMO, FNO, HRO, and the counterparts from University College London to discuss the current supports for SEN students and how to enhance these supports for them. This meeting will probably be held quarterly to share good practices. Any suggestions from members are welcome to enhance the current services for SEN.	
	The meeting was adjourned at 11:45 a.m.	